

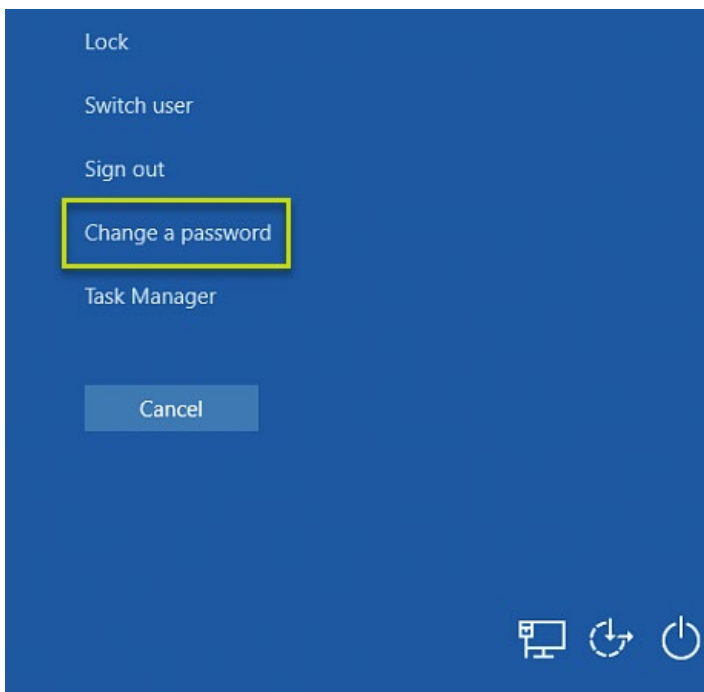
# Change Password – TC Computer Method

This article will walk you through changing your current password *before* it expires using a campus machine. You will need to be able to login to your account to perform these steps.

1. While logged-in on a campus machine, **press and hold** the following keys:
  - a. **Ctrl + Alt + Delete (or DEL)**

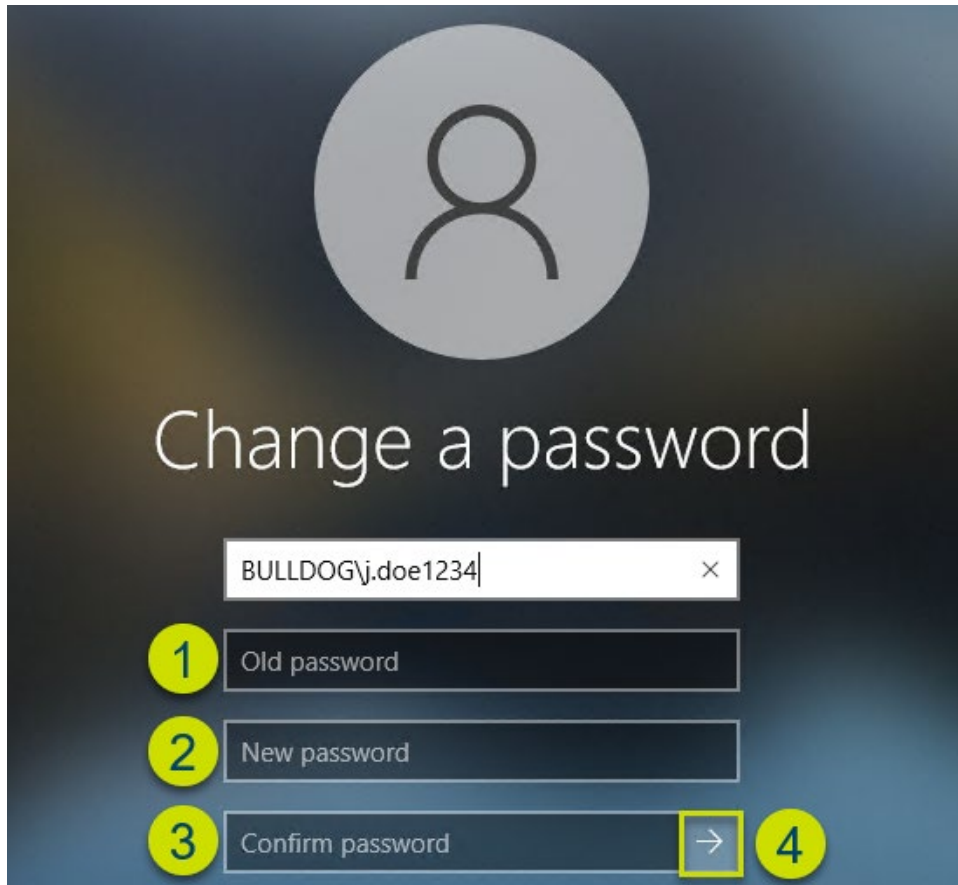


2. Click **Change a password**



3. Enter your **current password** in the **Old password** field.

4. Enter your **new password** in the **New password** and **Confirm password** fields.
  - a. Refer to the bottom of this article for **Password Requirements**.



The image shows a 'Change a password' interface. At the top is a grey circular icon of a person. Below it, the text 'Change a password' is displayed. There are four input fields: 1. A text box containing 'BULLDOG\j.doe1234' with a clear 'x' button. 2. A text box labeled 'Old password' with a yellow circle containing the number '1' to its left. 3. A text box labeled 'New password' with a yellow circle containing the number '2' to its left. 4. A text box labeled 'Confirm password' with a yellow circle containing the number '3' to its left and a yellow square containing a right-pointing arrow to its right, with a yellow circle containing the number '4' to the right of the arrow.

## Password Requirements

### For Students

- Minimum length of 8 characters
- Must contain 3 of the 4 character types: uppercase letter, lowercase letter, number, or special character
- Do not re-use a password, our system remembers the last 24 passwords
- The password cannot contain any part of your name
- Passwords expire every 91 days

