

Campus Operations Plan During COVID-19 Pandemic

To address one or more positive cases identified on campus

Texarkana College will comply with all local, state, and federal mandates with regard to the COVID-19 pandemic. A task force has been established to develop and enact any or all parts of this operations plan. These additional measures are in place to help maintain the health and safety of the students and employees of Texarkana College.

INDIVIDUAL CASES

An individual (employee or student) reports that he/she has tested positive for COVID-19:

- An investigation will be done to determine if others on campus were at risk of exposure*.
- Anyone who may have been exposed or in direct contact* with the individual who tested positive will receive specific information on how to proceed with quarantining, watching for symptoms, and seeking medical attention if necessary.
- Electronic notifications will be sent to any on campus who may have been in close proximity to the individual who tested positive.
- The area(s) will be closed for a minimum of 48 hours.
- Facility Services will conduct an intensive cleaning for the area(s) the individual occupied.
- The individual who tested positive will receive instructions on "Return to Campus Criteria".
- Administration will determine if there is a need to adjust on-campus presence for any area impacted. Changes (if any) will be communicated to students or employees in those areas.
- The designated Bowie County Official will be notified of the positive case.

MULTIPLE CASES

In the event of multiple simultaneous positive cases reported at Texarkana College, the following guidelines will be followed:

- All protocols for an individual case will be followed.
- Every department/division will develop a plan to ensure preparedness for a temporary conversion to virtual operations.
- If more than one person in an area reports positive, administration will consider reducing the on-campus presence for a period of one to two weeks, which may include alternating employees between on-campus and virtual work, and classes moving to virtual instruction.
- In a specific area or building, if 10% or 5 (whichever is greater) of the building or area occupants reports testing positive, the building or area will move to a complete virtual work or class environment for a period of two weeks.
- Texarkana College will move to a completely virtual work and class environment for two weeks when one of the following conditions are met:
 - When positive active cases in multiple areas or buildings are reported
 - or
 - When 30** or more positive active cases are reported campus-wide
- Following the two weeks, a risk assessment will be conducted before students and employees are able return to campus.

* Note: The Center for Disease Control (CDC) defines exposure as: Individual who has had close contact (less than 6 feet) for 15 minutes or longer or direct physical contact

** When 30 persons, which represents 2% of the total on campus occupancy, simultaneously test positive for COVID-19, the campus will shift to a virtual learning and working environment.