

2021

ANNUAL SECURITY REPORT & FIRE SAFETY REPORT



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Message from the

Police Department

Welcome to Texarkana College!!

We are committed to your safety while in and around our beautiful Texarkana College campus. We are working continually to maintain the confidence of the students, faculty, staff and visitors of Texarkana College. Maintaining the safe environment that we all desire requires a strong working relationship with everyone involved striving for excellence.

The Department reaches this goal by providing the best and most professional services possible, and by striving to build a culture of trust, and open and honest dialogue, with the community it serves.

The Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act is the landmark federal law that requires colleges and universities across the country to disclose information about crime on and around their campuses. The “Clery Act” is named in memory of 19-year-old Lehigh University freshman Jeanne Ann Clery who was sexually assaulted and murdered while asleep in her residence hall room in April 1986. For more information on the Clery Act visit the US Department of Education at <http://www2.ed.gov/admins/lead/safety/campus.html>

Our Police Department prepares this report to comply with the Clery Act and to provide you with the most accurate information possible to assist you in making decision regarding your health and safety.

Copies of this report may be obtained at the following locations on the Texarkana College campus located at 2500 N Robison Road, Texarkana, Texas 75599:

- Texarkana College Police Department
- Vice President of Instruction / Dean of Students office
- Office of Human Resources

[Annual Security](#) and [Fire Safety Report](#)

The 2021 Annual Security Report is published to provide information about programs, services and statistical information in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. If you have any questions, or need additional information or assistance please contact the Texarkana College Police Department at 903-823-3330.

Purpose

Texarkana College recognizes the importance of selecting an institution to pursue your higher education or gain employment. A vital part of making this decision is selecting an organization with a safe environment that enables the individual to focus on their goals. Texarkana College prepares this annual report in compliance with the Crime Awareness and Campus Security Act of 1990 with subsequent amendments and the Violence Against Women Reauthorization Act of 2013. This report is prepared as a collaborative effort of the Texarkana College Police Department as part of a committee that includes but is not limited to campus law enforcement, human resources, financial aid and student services representatives to ensure informed decisions are made. The report is designed to assist students, faculty and staff in making decisions about their personal safety and to ensure that prospective students, faculty, staff and visitors have access to information they need to make decisions that are vital to personal health and safety and avoiding campus crime.

Campus crime, arrest and referral statistics in this report include those reported to: Texarkana College Police Department personnel, designated campus officials, campus security authorities and local law enforcement where crimes occur on public property adjacent to our campus. Each year, an email notification shall be sent to all enrolled students and employees that provides the web site address to access the annual security and fire safety report. Copies of this report can be obtained from the Office of Human Resources, Office of the Vice President of Instruction and Dean of Students and the Police Department Information desk located in the Media Center. This report is made available to all members of the college community and the public.

The Texarkana College Police Department shall prepare this report on an annual basis by October 1st to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared with the cooperation of college personnel and local law enforcement.

Texarkana College is committed to putting the health and safety of our students, staff, faculty and visitors above all other priorities. There is nothing more important than a human life. This report is designed to inform students and employees of various policies, procedures and prevention methods employed by the College to safeguard their health and safety while on our campus. This report also informs students and staff of the type and amount of crime that has occurred on our campus over the past three years.

College Police Jurisdictional Enforcement and Arrest Authority

The Texarkana College Police Department is responsible for preparing the annual Campus Security Report and Fire Safety Report. This includes maintaining a daily crime log showing all reported crimes each month. The department Chief of Police will compile annual crime and arrest statistics, as well as student referrals for campus disciplinary action for non-arrest situations involving drug, alcohol and illegal weapons possession violations. Daily crime logs for the previous and current year are available for inspection at the Texarkana College Police Department information desk located in the Media Center building during normal working hours.

The Texarkana College Department of Public Safety has five (5) licensed, commissioned Police Officers and three (3) Security Officers at our campus. Additionally, there are four (4) part time commissioned Police Officers that assist as needed. Our Police Officers are certified Texas Peace Officer's as defined in Article 2.12 of the Texas Code of Criminal Procedures, pursuant to section 51.203 of the Texas Education

Code. Officers are armed and have authority to apprehend and arrest anyone involved in illegal acts that occur on the properties owned, leased, rented or otherwise under the control of Texarkana College. The primary jurisdiction of Texarkana College officers includes all counties in which property is owned, leased, rented or otherwise under the control of Texarkana College. Currently this consists of Bowie County and Cass County Texas. As such, these officers have the same authority as municipal, county and state peace officers and are authorized with all the powers, privileges, and immunities of peace officers. Pursuant to Section 51.210 of the Texas Education Code, Officers are also authorized to enforce the rules and regulations of Texarkana College. The Texarkana College Police Department is authorized through Texarkana College Board Policy – Site Management Security CHA (Local).

A close working relationship has been maintained with the Texarkana Texas Police Department, Bowie County Sheriff Department and local university and school district based law enforcement as well as other State and Federal Agencies to provide a safe educational environment.

Incident Reporting and Response



Any on-campus emergency, criminal offense or suspected criminal or suspicious activity should be reported immediately. Students are encouraged to report this information to Texarkana College Police Department by calling the emergency number at 903-823-3330. This telephone number is monitored at all times by college personnel. You can

also call the Texarkana Texas Police Department (TTPD) by dialing 911 in an emergency. In those cases, TTPD Officers will respond and assist Texarkana College Police Department Officers. However, primary jurisdiction for the investigation of crime on our campus will remain with the Texarkana College Police Department.

In addition, you can report a crime to the following college personnel who will assist you in the reporting process:

| | |
|---|--------------|
| Vice President of Instruction | 903-823-3220 |
| Vice President of Administrative Services | 903-823-3017 |
| Dean of Students | 903-823-3154 |
| Vice President of Operations / Dean of Workforce Education and Continuing Ed. | 903-823-3230 |
| Director of Facility Services | 903-823-3374 |
| Director of Admissions Office /EOC | 903-823-3012 |
| Student Government Association Faculty Advisors | 903-823-3228 |
| | 903-823-3364 |

If a crime is not reported promptly, evidence may be destroyed, leads could be missed, and the potential to apprehend a suspect could be lost. Only by knowing what’s really occurring in the campus community can steps be taken to help solve, reduce or prevent crimes from happening in the first place. Crimes that aren’t reported to authorities could give the campus community at Texarkana College a false sense of safety, so we encourage the reporting of any and all criminal violations and suspicious activity to ensure the health and safety of our campus population.

Time is a critical factor for evidence collection and preservation for proof of a criminal offense. Victims are encouraged to immediately visit the local emergency room for the treatment of injuries and for evidence collection in cases involving assaults. Victims should preserve all forms of evidence; thus it is suggested that victims of sexual assaults not change clothing, shower, or use the toilet prior to obtaining a medical exam.

Report Notifications

Each year, an email notification shall be sent to currently enrolled students, faculty and staff of the availability of this report. For further information about the security department of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act view the security department website located at <https://www.texarkanacollege.edu/public-safety/clery-report/> or by contacting the Texarkana College Police Department. In addition to this report, the campus maintains a Daily Log of Crimes reported on the Texarkana College campus that is available to students, faculty and staff.

Reporting Criminal Offenses to Campus Security Authorities

In addition to the members of the Texarkana College Police Department, the following are considered to be Campus Security Authorities:

- Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
- Any official with significant responsibility for student and campus activities, including, but not limited to, officials who manage or otherwise oversee student and campus activities. For example, staff responsible for campus student housing, a student center, or student extra-curricular activities; a team coach; faculty advisors to student groups; and staff responsible for student discipline. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.

If you are a victim of a crime and do not want to pursue action within the Criminal Justice System, you may still file a confidential report with a Campus Security Authority. You can contact the Police Department or any of the Campus Security Authorities at Texarkana College and report a crime without revealing your identity if you wish. This way the College can then keep an accurate record of the number of criminal and suspicious incidents and be able to alert the campus community to potential dangers to their health and safety. Crimes on campus can also be reported anonymously by calling the Texarkana Crime Stoppers number at 903-793-STOP (7867).

The College encourages anyone who is a victim or witness to any crime to promptly report the incident to the Police Department or designated Campus Security Authorities including, but not limited to: Vice President of Instruction, Vice President of Administrative Services, Dean of Students, Vice President of Operations / Dean of Workforce Education and Continuing Education, Director Admissions Office /EOC, Director of Facility Services and Student Government Association Faculty Advisor. If a crime is reported to a Campus Security Authority, they must in turn notify Police Department Officers with this information. Even if the reporting person does not want a police investigation, the Campus Security

Authorities must still report the information to the Police Department so that the crime will be reported in the annual campus security report.

On staff professional counselors are also encouraged to advise victims of crimes to report them to Police, even if anonymously, so the crime will be included in the crime statistics. The Texarkana College Police Department and Campus Security Authorities will accept confidential and anonymous reports of crime for inclusion in the annual statistical report.

Campus Security Authorities are responsible for reporting all those allegations of crimes specified in the Clery Act that are reported to them, and that they conclude were made in good faith, to the Texarkana College Police Department. The crimes specified in the Clery Act are: murder/non-negligent manslaughter; negligent manslaughter; forcible and non-forcible sex offenses; robbery; aggravated assault; burglary; motor vehicle theft; domestic violence; dating violence; stalking and arson. If there is evidence that the perpetrator was motivated by bias, then simple assault, larceny (theft), intimidation, and vandalism must be reported as well (please see the definitions provided below). Timely submission of reports by Campus Security Authorities is very important. If a crime is reported to a Campus Security Authorities, but goes no farther than that, Texarkana College will be unable to fully meet its obligations under the law. Moreover, the campus community may lack information that could help them to stay safe.

Campus Security Authorities are not responsible for determining whether a crime took place. They are also not responsible for attempting to apprehend an alleged perpetrator of a crime. These are matters best left to law enforcement personnel. Campus Security Authorities should refrain from attempting to convince a victim to contact law enforcement if the victim chooses not to do so. However, they may discuss that crimes can be reported to the police anonymously.

When a crime is reported to a Campus Security Authority, they should first ask the reporting party if they would like to report the crime to the police. If they would, they should contact the Police Department at 903-798-3330. The department is located on the first floor of the Truman Arnold Student Center. The department also has an information desk located in the Media Center during normal business hours whose staff has radio contact with Police Department Officers. In the event that an in-progress emergency is being reported, the reporting party should be advised to call 903-798-3330 immediately. If they are unable to, the Campus Security Authorities may do so on their behalf.

Campus Security Authorities will be notified annually through e-mail of their responsibilities to ensure they are aware of their responsibilities and be prepared to assist those wishing to report a crime that occurs on the campus of Texarkana College.

Clery Act Timely Warning Policy

Texarkana College has implemented a comprehensive notification system, to provide prompt warning notifications and alerts of emergencies or threats to the campus community using a variety of methods. In the event that a Clery reportable crime happens on the Texarkana College campus that an authorized official at Texarkana College determines to be an ongoing or continuing threat to the campus community, a campus-wide “timely warning” will be issued.

The warning will be issued through the process established in the Texarkana College Emergency Notification Protocol as follows:

Introduction

Purpose

The Higher Education Opportunity Act of 2008 requires that institutions of higher education describe the procedures that will be used to “immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus” (34 CFR 668.46)

Texarkana College (TC) has a number of tools for notifying the campus community of dangerous or threatening situations. Procedures for the use of these tools are described in the following pages. The TC Emergency Notification Protocol is an attachment to the TC Emergency Management Plan and should be viewed in the context of that document.

Scope

This protocol only applies to the campus of Texarkana College.

Training & Testing

Training and testing is an important component of emergency preparedness. Training ensures that College staff with responsibilities during an emergency is aware of and able to carry out their duties. Tests assess the validity of emergency plans and the ability of College officials to perform their duties effectively.

College officials who are authorized to approve the dissemination of notification messages will be trained to:

- Determine appropriate message content
- Determine the segment of campus to receive notification
- Choose the appropriate communication tool.

Also, the users of each communication tool will receive training on the specific procedures for issuing notifications using that particular tool.¹

The TC Emergency Notification Protocol will be tested at least once per calendar year. Tests may range from testing the functionality of communication tools to testing the ability of users to issue a notification. Additionally, testing of communication tools may be incorporated into broader emergency response exercises.

Planning Assumptions

Emergency planning requires a commonly accepted set of assumed operational conditions that provide a foundation for establishing protocols and procedures. The following assumptions provide the basis for emergency notification at TC.

1. With the exception of certain weather situations, most emergencies requiring emergency notification will arise with little to no notice and may present an immediate threat to life, safety, or security.

¹ Please note that the training required to use most communication tools described in the TC Emergency Notification Protocol is already a part of the regular training for many staff members.

2. As emergencies arise, the College will balance confirming the threat with the need to provide emergency notification quickly.
3. The majority of emergencies will be reported to and dealt with by the TC Police Department.
4. Because many situations may require an immediate response, there likely will not be time for consultation before issuing a notification.
5. A single notification system may not reach members of the campus community in a timely manner; therefore, a multilayered approach to emergency notification may be needed, using a number of communication tools depending on the situation.
6. Members of the campus community will seek additional information once notified of a dangerous situation.
7. It is probable that speculation will occur in the absence of information; therefore, notification messages should be clear and provide as much accurate information as possible.
8. Basic services, such as electricity, may be interrupted during an emergency situation, limiting some communications.
9. Regular testing of emergency notification systems is necessary to ensure that those authorized to issue notification are familiar with the protocol for their usage. Regular testing of the emergency notification systems also will be conducted to ensure that they operate as expected.

Authorized Officials

During or in the lead up to an emergency that threatens life, safety, or security, it will be necessary for notification to be provided to the TC community with speed and accuracy. Conditions may not allow time for responders or other officials to seek approval to send notification messages.

For this reason, TC has designated specific campus officials to serve as Authorized Officials who are empowered to authorize the issuance of emergency notifications. Each Authorized Official is expected to act within his/her realm of responsibility as defined by department mission and authorize emergency notification when experience and prudence indicate that emergency conditions warrant such actions be taken.

It is important here to draw a distinction between the *authorization* of an emergency notification and the *issuance* of a notification. *Authorizing* a notification involves:

- Making a determination that notification is necessary
- Formulating message content
- Selecting the appropriate segment of the campus to receive notification
- Choosing the appropriate communication tool.

In contrast, *issuing* a notification is the physical act of using a communication tool to send a notification message to the population. Authorized Officials likely will have not received training for all of the emergency notification systems, nor is this necessary. Upon authorization of an emergency notification, the Authorized Official will either issue the notification him/herself or contact an individual who is trained to operate the system to send it.

The following individuals are the Authorized Officials at TC.

- President or designee
- Chief Instructional Officer
- EOC Leader
- Incident Commander
- Chief of Police or designee
- Senior Police Supervisor on Duty

Levels of Emergency Notification

Emergency situations are unique occurrences and members of the campus community will require communication to varying extents. TC issues four levels of emergency notifications depending on the timeframe associated with a given emergency: Immediate, Impending, Status Update, and All Clear.

Immediate

When an Authorized Official receives a report of an imminent or already occurring situation that poses an immediate threat to life, safety, or security on campus, the following actions will be taken:

1. **Confirm report.** The Authorized Official will confirm the report. Depending on the situation, confirmation may be achieved through a variety of mechanisms.
2. **Determine message content.** The Authorized Official will determine the appropriate message content, providing at a minimum the nature of the threat, the location of the threat, and actions that should be taken by affected or potentially affected populations.
3. **Determine segment of campus.** Based on the imminent threat, the Authorized Official will determine which segment of the campus community will receive emergency notification.
4. **Choose communication tool.** If the report is confirmed and notification is deemed necessary, the Authorized Official will, considering the nature of the threat and the population to be notified, choose one or more communication tools to issue an emergency notification.
5. **Approve emergency notification.** The Authorized Official will, having considered the nature of the threat, the message content, the segment of campus to be notified, and the appropriate communication tools, authorize the dissemination of emergency notification.
6. **Issue emergency notification.** The Authorized Official will issue the notification or contact the trained user of the chosen communication tool to issue it.
7. **Notify EOC Leader.** As soon as he/she is reasonably able to do so, the Authorized Official will notify the EOC Leader of the decision to issue notification.

Impending

When an Authorized Official receives a report that a dangerous or threatening situation is likely to occur at some point in the near future, the following actions will be taken:

1. **Confirm report.** The Authorized Official will confirm the report. Depending on the situation, confirmation may be achieved through a variety of mechanisms.

2. **Consult with EOC Leader.** If the report is confirmed, the Authorized Official will contact and consult with the EOC Leader to determine whether emergency notification is necessary and appropriate. The EOC Leader may choose to consult with other College officials. If it is determined that emergency notification is required, the EOC Leader will direct the Authorized Official to proceed with the notification protocol or may assume that responsibility him/herself. If notification is not deemed to be necessary, the EOC Leader will direct the Authorized Official to continue to monitor the situation for further developments that may require emergency notification to be sent.
3. **Determine message content.** The Authorized Official will determine the appropriate message content, providing at a minimum the nature of the threat, the location of the threat, and actions that should be taken by affected or potentially affected population.
4. **Determine segment of campus.** Based on the imminent threat, the Authorized Official will determine which segment of the campus community will receive emergency notification.
5. **Choose notification tool.** The Authorized Official will, considering the nature of the threat and the population to be notified, choose one or more communication tools to issue an emergency notification.
6. **Approve emergency notification.** The Authorized Official will, having considered the nature of the threat, the message content, the segment of campus to be notified, and the appropriate communication tools, authorize the dissemination of emergency notification.
7. **Issue emergency notification.** The Authorized Official will issue the notification or contact the trained user of the chosen communication tool to issue it.

Status Update

A Status Update notification may be authorized by the Incident Commander following the issuance of an Immediate or Urgent notification when new information is received that could further impact the life, safety, and security of the campus community. The protocol for issuing such messages will mirror the process noted above.

All Clear

When deemed appropriate by the Incident Commander, an all-clear message may be sent when the situation has been contained and/or resolved and the campus community's life, safety, and security are no longer at risk.² The protocol for issuing such messages will mirror the process noted above.

Communication Tools

The following Communications Tools may be used by Authorized Officials to determine the appropriate communication tool(s) to use during an emergency situation. Please note that the tools chosen for use may differ depending on the situation.

- Official Notice
- RAVE Emergency Alert System
- Police Vehicle Loudspeakers
- Social Media
- Website
- Call Center
- Press Conference

²In the event of a campus closure, an announcement will be made on the closure but may not be made for the reopening. This is because it is assumed that the campus will reopen unless further closure is announced.

Rave Alert

Capabilities

TC has contracted with Rave wireless a web-based mass notification service, to send SMS, voice, and/or email messages to people who are enrolled in the system. At TC messages sent via this system are called Rave Alerts. Students, faculty, and staff at TC are automatically enrolled in the system. Internet connectivity is not required to issue notification messages; notifications may be issued from a computer or by using a cell phone or landline telephone.

Example Rave Alert text and email messages are included at the end of this document.

Trained Users

Designated staff from the following TC departments are trained to issue Rave Alerts:

- Texarkana College Police Department
- College Relations, Communications and Marketing (CRCM)
- Office of Human Resources
- Office of Information Technology Center (OIT)

Website

Capabilities

The main TC website, www.texarkanacollege.edu, receives a high volume of daily traffic, providing a location for posting notifications that will be viewed by a sizeable portion of the campus community. Notifications given using this communication tool will be brief and will direct readers to where they can find additional information.

Trained Users

Designated staff in CRCM are trained to issue notification messages via the main TC website.

Official Notices

Official Notices are emails sent to all administrative and student email accounts to provide notification of various campus happenings, both emergency and non-emergency related.

Trained Users

Designated staff in TC Police Department and CRCM are trained to issue notification messages through Official Notices.

Social Media

Capabilities

TC uses various social media websites, including Facebook and Twitter, to notify members of the campus community about events occurring on campus, both emergency and non-emergency related.

Trained Users

Designated staff in CRCM are trained to issue notification messages using TC sponsored social media sites.

Police Patrol Vehicle Loudspeakers

Capabilities

Texarkana College Police Department has the ability to make roving voice announcements via loudspeakers, mounted within police vehicles. Notification provided using this method is limited by the distance the sound will travel, will likely only be heard by people who are outside, and will not be available if police are engaged in response to an emergency.

Trained Users

Designated staff in Texarkana College Police Department are trained to issue notification messages using police patrol vehicle loudspeakers.

Campus Telephone System

Texarkana College Police Department personnel have the ability to broadcast timely warnings to telephones located in classrooms, offices and administrative common areas simultaneously.

Temporary Call Center

Capabilities

TC has the capability to set up a temporary call center on campus to receive inbound calls from people inside and outside the campus community seeking information during an emergency situation. Set-up and staffing of the call center will require the coordinated efforts of several campus departments.

Trained Users

Designated staff in CRCM are trained to provide emergency information shared through a temporary call center.

Pre-scripted Notification Messages

Rave Alert Text Messages

The following emergency notification message frameworks are approved for use as immediate notification messages. Additional information may be added as needed. Please note that SMS messages are limited to 160 characters, but should be kept below 130 characters if possible because of cell phone carrier restrictions.

Generic Message

Rave Alert! A (situation) has occurred near (location). Seek shelter indoors. Check www.texarkanacollege.edu for updates. (112 characters)

Armed Subject

Rave Alert! An armed subject has been reported near (location). Avoid the area and seek shelter immediately. (111 characters)

Winter Weather Closure

Rave Alert! TC is closed for (date) due to weather. Check www.texarkanacollege.edu for updates. (85 characters)

Rave Alert E-mail Messages

The following emergency notification message frameworks are approved for use as immediate notification messages. Additional information may be added as needed.

Generic Message

Texarkana College community members, this is a Rave Alert. (Provide a brief description of the situation). Please go to a safe location. Check www.texarkanacollege.edu for more information and updates.

Armed Subject

Texarkana College community members, this is a Rave Alert. An armed subject has been reported near (location). Please avoid the area and seek shelter immediately. Check www.texarkanacollege.edu for more information and updates.

Winter Weather Closure

Texarkana College community members, this is a Rave Alert. Texarkana College is closing all offices and libraries for (date) at its Texarkana campus due to inclement weather. Check www.texarkanacollege.edu for more information and updates.

Anyone having knowledge of an ongoing or continuing threat to the campus community that may warrant a timely warning to be issued should immediately report this information to the Police Department and/or one of the listed Authorized Officials. The safety and security of the campus community is of the utmost importance.

Emergency Response and Evacuation Procedures

Texarkana College reviews and updates its Emergency Management Plan as deemed necessary. The Texarkana College Emergency Management Plan (TC EMP) outlines Texarkana College's approach to emergency operations, providing a flexible framework within which staff, external agencies, and other organizations will work together to mitigate against, prepare for, respond to, and recover from emergencies. It broadly defines the policies, organizational arrangements, and tasks that Texarkana College will use to respond to emergency situations.

The TC EMP provides strategic direction to emergency response by outlining the common tasks that departments, agencies, and organizations will carry out during emergency operations at the Texarkana campus. Accompanying standard operating procedures developed subsequent to the TC EMP describe how the tasks described in it will be accomplished.

Texarkana College's primary objectives during an emergency are to: protect and save lives; protect property and critical infrastructure and maintain or quickly resume normal operations.

Campus Access and Security

Access:

Texarkana College is a public and open campus. The campus is accessible by the community for events that have a positive impact on our community. For that reason, no effort is made to restrict the general public

from entering the campus. However, the Police Department reserves the right to ban individuals from the campus if they are considered a threat to the well-being of the campus community. As authorized by the Texas Education Code Texarkana College Police Department officers have authority to enforce college policy including the requirement to provide identification when requested.

Providing a secure campus is of the utmost importance to the college. The college, through various crime prevention programs, has made every attempt to provide a safe, secure environment for students and employees. Students and employees must also assist the college, by being responsible for their own safety and the safety of others.

Maintenance:

Campus safety is promoted through regular maintenance of buildings and grounds, including the prompt replacement of non-operating lights and the trimming of bushes and hedges from building entrances and walkways. Texarkana College has video cameras located on campus both inside of buildings and throughout the public areas of the campus. Video is monitored by the Police Department, Campus Security Authorities and other staff as needed to promote campus security. Buildings on campus are equipped with electronic locks on doors used for public entrance enabling law enforcement to lock down all buildings on campus equipped with the locks from a single location in the case of an emergency. A police and/or security officer is on duty twenty-four hours a day and will assist any student or employee by escorting them to their vehicle safely. Officers will also assist in providing jump-starts for vehicles when needed.

Throughout the academic year Texarkana College provides and has faculty and staff participate in student activities, educational workshops and programs on topics ranging from crime prevention, drug awareness, anxiety/depression, domestic/dating violence and numerous other subjects.

Security Awareness & Crime Prevention Programs

Texarkana College conducts orientations at the beginning of the Fall and Spring Semesters for both College faculty and staff and new students. Additionally, orientations are held for all new students in programs with non-traditional start dates. The Texarkana College Chief of Police and Dean of Students make presentations at each of these events providing direction to policy, information and service providers that promote health and safety on our campus.

Every semester Texarkana College promotes crime prevention and safety awareness programs through the distribution of materials, posters and presentations focused towards familiarizing students, faculty and staff with their responsibility in reducing crime and practicing personal safety at Texarkana College. Please help protect your property in the following methods.

- By closing and locking your door when you leave your apartment, office and vehicle.
- By promptly reporting the presence of suspicious activities or strangers on or around the campus.
- By being more aware of your surroundings in your daily activities. We would much rather receive a call and determine later there was no problem, than to not be informed when a crime is being committed.
- By not leaving your property (backpacks, textbooks, wallet, purse, etc.) unattended and unsecured while attending class or other activities.

Texarkana College also provides several informative videos on our Public Safety website addressing the issues of active shooters, sexual assault, domestic and dating violence and alcohol/drug abuse including: “RUN. HIDE. FIGHT. Surviving An Active Shooter Event”, “Sexual Assault”, “Speak Out and Stand Up”, “Wasted Youth”, and “Culture of Silence”. These videos along with plans, policy statements, reports and service provider contact information can be accessed at the following address:

<https://www.texarkanacollege.edu/public-safety/>

Title IX Reporting

Individuals may also report a sex related offenses to Texarkana College’s Title IX coordinator. This individual is responsible for coordinating the College’s compliance with Title IX. For the purposes of Texarkana College Board Policies FFDA (LOCAL) and DIAA (LOCAL) Freedom from Discrimination, Harassment, and Retaliation Sex and Sexual Violence, the College District officials are the Title IX coordinator and the College President. Reports of discrimination based on sex, including sexual harassment or gender based harassment, may be directed to the Title IX coordinator. The College District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Name: Phyllis Deese
Position: Vice President of Administrative Services
Address: 2500 North Robison Road, Texarkana, TX 75599
Telephone: 903-823-3355

Written Notifications

Texarkana College will provide written notifications to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the institution and the community. In addition, the Title IX Coordinator will provide written notification to victims about options for, available assistance in and how to request changes to: academic, living, working and protective measures. This information will be provided regardless of whether the victim chooses to report the crime to campus security or other local law enforcement.

Student Conduct and Criminal Activity at Off-Campus Locations

Texarkana College’s Student Handbook applies to conduct that occurs on college property, at college sponsored activities, or any college facility, and off-campus conduct that adversely affects Texarkana College’s community and/or the pursuit of its educational mission. If an adverse student conduct issue arises at an off-campus location, local law enforcement agencies will pursue action at their discretion. The Dean of Students will correspond with the appropriate law enforcement agency that responded to the student conduct issue and will decide whether the Student Handbook violation shall be applied to conduct occurring off-campus, on a case-by-case basis. The college operates no off-campus housing or off-campus student organization facilities.

Sex Offense Policy Statement

Texarkana College will not tolerate the commission of sexual offenses by or against students, faculty, and/or staff on or at any college campus, centers, facilities and/or activities. It is the policy at Texarkana College to provide education to help prevent sexual offenses, facilitate the reporting of and provide information on counseling concerning sexual offenses, and, when appropriate, investigate and take disciplinary actions regarding sexual offenses.

Sexual Violence and Harassment

Sexual harassment of students and employees at Texarkana College is unacceptable and will not be tolerated. Any member of the College community violating this policy will be subject to disciplinary actions as stated in Texarkana College Board Policies FFDA (LOCAL) and DIAA (LOCAL) Freedom from Discrimination, Harassment, and Retaliation Sex and Sexual Violence.

Texarkana College students, faculty and staff have notification of Texarkana College policy and procedure in Board Policy and our college Sexual Assault Statement as follows:

SEXUAL ASSAULT IS: As defined by the Texas Penal Code, a stranger or acquaintance commits sexual assault if forcible sodomy, forcible sexual penetration, however slight, of another person's mouth, genital opening with any object. These acts must be committed without the victims' consent either by force, threat of force or violence, intimidation or through the use of the victims mental or physical helplessness of which the accused was aware or should have been aware.

Sexual Assault is nonconsensual acts involving psychological manipulation, physical force, and coercion. It is an act of aggression and violence, and a crime punishable under the laws of the State of Texas by fines and incarceration ranging from two years to life in prison.

The Texarkana College definition of sexual assault also includes any touching of an unwilling person's intimate parts (defined as genitalia, groin, breast or breasts, buttock or clothing covering them) or forcing an unwilling person to touch another's intimate parts. Acts must be committed either by force, threat, intimidation, or through the use of the victims mental or physical helplessness of which the accused was aware or should have been aware.

Administrative Sanctions

Rape, acquaintance rape, or other sex offenses (forcible or non-forcible) are violations of college policy. Texarkana College is committed to eradicating these behaviors and will not tolerate them. Following an on campus disciplinary proceeding, sanctions may be imposed on faculty, staff or students found in violation of college policy.

Texarkana College has established disciplinary procedures which address cases of alleged sexual assault committed by faculty, staff or students. Included in these procedures are statements that:

The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding; and both the accuser and the accused shall be informed of the outcome of any campus disciplinary proceeding brought alleging a sexual assault.

Campus authorities are available to provide assistance in changing academic and living situations after an alleged sexual assault if requested by the victim and if these changes are reasonably available.

Students and/or employees who violate this policy shall be subject to appropriate disciplinary action. Such disciplinary action may include probation, suspension, expulsion, employment termination, and referral to appropriate law enforcement officials for prosecution.

Facts about Sexual Assault

- You probably already know a victim of sexual assault. The victim could be a neighbor, close friend, relative or, perhaps, even yourself. Sexual Assault, which is commonly known as rape, is one of the fastest growing crimes in this country and the least reported. Fewer than 10 percent of these crimes are reported.
- The FBI estimates that one out of four women and one in 12 men will be sexually assaulted in their lifetime. One of three women will face a threatened assault. Acquaintance rape constitutes 60 percent of sexual assault for general population and 84 percent for college students. Surveys indicate that alcohol is a major factor in acquaintance rape.
- Women are predominantly the victims of sexual assault; however, adults and children of both sexes can also be potential victims of sexual assault. A large number of rapes are planned in advance by the attacker.
- Acquaintance/date rape involves someone the victim knows. Date rape is more likely to occur on the second or third date since defenses are higher on the first date.
- Victims will usually feel ashamed, guiltier, more depressed, and angrier with themselves than victims of an unknown assailant.
- The victim may again have to meet the assailant in a class, a resident hall, elsewhere on campus, or even at work.
- Women in acquaintance rapes are more often confused about what is happening and who is responsible. Their confusion is heightened by the fact that acquaintance rapists, unlike stranger rapists, often become conciliatory after the assault and almost always try to remain in contact with the victim. As a result, victims are less likely to call it rape or even understand that it was a crime.

Reporting a Sexual Assault

If you are sexually assaulted, you are encouraged to call the police immediately. Our emergency number is 903-798-3330. If the incident occurred off campus, Texarkana College is willing to coordinate notification to the appropriate law enforcement agency where the incident occurred. Note: when contacting the police, advised them if the suspect is still in the area and if any weapons were involved.

If you are victimized:

1. Get to a safe place as soon as you can. Go to the nearest lighted public place.
2. Don't change clothes, shower, bathe, or douche. Physical evidence is needed in court such as hair, blood types, seminal fluids, scrapings of flesh from the victim's nails.
3. Protect the crime scene. If the attack did not occur in your residence, try to recall the area you were taken so the officers can recover evidence left at the scene.
4. Get medical attention as soon as possible. A medical examination will provide any necessary treatment and collect important evidence. Injuries may not be immediately apparent.

The contact numbers are:

Rape Crisis Center (903)794-4000 24-hour hotline (903)793-4357

National 24-Hour Sexual Assault Hotline Number: (800) 656-4673

Texarkana College Department of Public Safety: (903) 798-3330

5. Campus authorities, counselors, staff supervisors, or department heads, may assist in notifying authorities, if you wish.
6. It is critical for the police department to be informed as soon as possible after the incident so that appropriate steps, such as gathering of crucial evidence and information, can be taken.

It is always a survivor's choice whether or not to report a sexual assault, but reporting an assault (or an attempted assault) is extremely important for the protection of both the victim and the community. Reporting an assault does not mean that the survivor must prosecute. However, it does begin the legal process if the survivor decides to prosecute at a later date. The survivor has the option of requesting a concealed identity or pseudonym during the investigation. Talk with counselors who will maintain confidentiality, help explain your options, give you information, and provide emotional support.

You can call:

Rape Crisis Center (903)794-4000 24-hour hotline (903)793-4357

National 24-Hour Sexual Assault Hotline Number: (800) 656-4673

Texarkana College Department of Public Safety: (903) 823-3330

Contact someone you trust, such as a close friend, to be with you and support you. This person may accompany you to the hospital or the police station if you wish. An advocate from the Women's Center Rape Crisis program can be requested through the emergency room staff.

Pursue charges against the assailant. You may seek criminal prosecution, file charges through the Bowie County District Attorney's Office, and/or file a civil suit.

You may have rights to compensation and financial assistance, if you report the incident to the police.

Write down what happened, in your own words, to help you better remember if you decide to press charges.

Identification Needed by Police

Practice being observant so that if you are attacked you will be able to describe and identify the assailant.

About Self Protection

If you sense danger of sexual assault, try to avoid confrontation. If you can't avoid confrontation, your own imagination and initiative are your best defenses. In any assault situation the most important thing to remember is to remain calm and avoid being isolated with the attacker. Immediately attempt to leave the scene and go to the nearest lighted public place. You may wish to attempt verbal or physical resistance.

Verbal Resistance

If the attacker has a weapon you may decide to use verbal resistance. There are many ways to use your voice to protect yourself. Trust your feelings about whether yelling or talking calmly would help you the most.

Physical Resistance

1. The goal of physical resistance is to react immediately, use your body and every available weapons, and escape.
2. An available weapon includes objects such as umbrella, lamp, ashtray, bottle, purse, etc.
3. Five vital targets on the attacker are eyes, nose throat, groin, and knees. The idea is to disable rather than to hurt the attacker.
4. Be realistic about your ability to protect yourself. Practicing rape avoidance requires action, but you must feel confident with whatever measures you decide to adopt.

PREVENTATIVE MEASURES

At Home:

- Lock all doors and windows at all time.
- Replace or re-key locks when you move into a new home or apartment.
- Install a door viewer and a 1" deadbolt lock and make sure you have the only keys to your home.
- Leave outside and inside lights on at night. Use lights in more than one room.
- Pull all drapes and blinds completely closed to prevent someone seeing in from outside.
- Leave a TV or radio on so it does not appear you are alone.
- If you live alone, use your initials only on mailboxes and in the telephone directory.
- Never open your door to a stranger. Require identification from all repairmen, salesmen, etc.
- If you receive an obscene phone call, hang up call the police.
- Do not give personal information over the telephone.

Driving:

- Never pick up hitchhikers.
- Make certain you have enough gas to get to your destination.
- Park in well lighted areas. When returning to your car, have your car keys ready so you can enter without delay, and look into the back seat.
- If possible, travel on well lighted streets and avoid isolated back roads and shortcuts.
- Never leave your house keys with your car keys at a service station or parking lot.
- Keep car doors locked at all times and car windows rolled up when possible.
- If you have car trouble, raise the hood, get back inside and lock all doors. If anybody stops to offer help, do not get out of your car. Roll the window down only enough to convey your message and ask them to call the police. Keep a "SEND POLICE" sign inside your vehicle and some change for telephone calls in the event you do not have access to a cell phone.

Walking:

- Never accept a ride or hitchhike.
- Stay in well lighted areas and avoid shortcuts, vacant lots and other deserted areas.
- When possible, avoid walking alone or walk in areas where other people are present.
- Walk facing traffic; if a driver does stop and ask directions, avoid getting too near the car.

REMEMBER: Our emergency number is 903-798-3330.

The Texarkana College Police Department has two Officers certified to instruct female students, faculty and staff Rape Aggression Defense tactics. The Rape Aggression Defense (RAD) System is a program of realistic, self-defense tactics and techniques. It is a comprehensive course for women that begins with awareness, prevention, risk reduction and avoidance, while progressing on to the basics of hands-on defense training.

If the victim needs additional support during this time in the form of counseling support, alternative on-campus housing options, or academic accommodations, please contact the Office of College Counselor at 903-823-3143 so she may work with a victim in a timely way to provide assistance.

[Policy FFDA](http://pol.tasb.org/Policy/Code/200?filter=FFDA) <http://pol.tasb.org/Policy/Code/200?filter=FFDA>

[Policy DIAA](http://pol.tasb.org/Policy/Code/200?filter=DIAA) <http://pol.tasb.org/Policy/Code/200?filter=DIAA>

Criminal Prosecution and Student Disciplinary Hearings



The victim of a sexual assault, domestic violence, dating violence or stalking may choose for the investigation to be pursued through the criminal justice system, the campus disciplinary system or both. The Police Department, with the victim's consent, will immediately conduct a criminal investigation of these type incidents. Completed investigations will be forwarded to the District Attorney's office for review and possible prosecution. College disciplinary action may be imposed on individual students, recognized student organizations and/or College faculty and

staff found in violation of the College sexual misconduct policy. In addition to any criminal prosecution, students may be placed on probation, suspended or expelled, for committing violent or criminal acts on campus or at campus related events. College disciplinary proceedings are detailed in the Texarkana College Catalog. In accordance with the Texas Code of Criminal Procedure Article 57, victims may use a pseudonym to protect their identity. A pseudonym is a fictitious name or set of initials chosen by the victim to be used in all public files and records concerning the sexual assault.

[Policy FM](http://pol.tasb.org/Policy/Code/200?filter=FM) <http://pol.tasb.org/Policy/Code/200?filter=FM>

[Policy FMA](http://pol.tasb.org/Policy/Code/200?filter=FMA) <http://pol.tasb.org/Policy/Code/200?filter=FMA>

Texarkana College, upon written request, will disclose to the alleged victim of a sexual assault, domestic violence, dating violence or stalking, the results of any disciplinary hearing conducted by the College against the student who is the alleged perpetrator of the crime or offense.

Drug and Alcohol Policy Statement



All members of the campus community are expected to abide by state and federal laws regarding controlled substances, illegal drugs, and alcoholic beverages. The possession, use, or sale of illegal drugs (as defined by the Texas Penal Code) on campus is a violation of state law. Violations can result in both college disciplinary action and criminal prosecution.

The College District operates a tobacco free campus, to include all property owned, operated, leased, occupied, or controlled by the College District, as well as in College District owned or leased vehicles. The College President or designee shall develop administrative regulations to implement this policy, including enforcement and disciplinary consequences. The prohibition on tobacco shall include any tobacco product or any device, such as an e-cigarette, which contains nicotine or any other substance, and that produces a vapor or simulates smoking. Complaints concerning a violation of this policy by a student should be brought to the attention of a campus police officer, and disciplinary consequences shall be in accordance with the Student Code of Conduct.

A student shall be prohibited from using or being under the influence of intoxicating beverages in classroom buildings, laboratories, auditoriums, library buildings, museums, faculty and administrative offices, intercollegiate and intramural athletic facilities, and all other public campus areas. With the prior consent of the Board or the Board's designee, the provisions herein may be waived with respect to any specific event that is sponsored by the College District. State law shall be strictly enforced at all times on all property controlled by the College District in regard to the possession and consumption of alcoholic beverages. No student shall possess, use, transmit, or attempt to possess, use, or transmit, or be under the influence of, any of the following substances on College District premises or off premises at a College District sponsored activity, function, or event:

- Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
- Any abusable glue, aerosol paint, or any other volatile chemical substance for inhalation.
- Any performance enhancing substance, including steroids.
- Any designer drug.
- Any other intoxicant or mood changing, mind altering, or behavior altering drug.

The transmittal, sale, or attempted sale of what is represented to be any of the above-listed substances shall also be prohibited under this policy. A student who uses a drug authorized by a licensed physician through a prescription specifically for that student's use shall not be considered to have violated this rule. Students who violate this policy shall be subject to appropriate disciplinary action. [See Board Policies FM and FMA] Such disciplinary action may include referral to drug and alcohol counseling or rehabilitation programs or student assistance programs, suspension, expulsion, and referral to appropriate law enforcement officials for prosecution. The College District's policy prohibiting the unlawful possession, use, or distribution of illicit drugs and alcohol, a description of the applicable legal sanctions under local, state, or federal law, and a description of the health risks associated with the use of illicit drugs and the abuse of alcohol shall be published in the College District catalog and student handbook.

A charge of Minor in Possession (M.I.P.) means that the defendant, being a person under the age of 21 years, has been issued a citation by a police officer or Texas Alcohol Beverage Control Officer for being illegally in possession, ownership, or control of an alcoholic beverage. The principal element of this crime, which must be proven beyond a reasonable doubt, is possession, ownership, or control of an alcoholic beverage.

Minors are at risk of an M.I.P. citation at a party, nightclub, or while riding in a vehicle when alcohol is present. A minor can be in the proximity of alcohol which belongs to another person, but cannot touch, hold, transport, attempt to purchase, consume, or have any contact with alcohol.

Possession of an alcoholic beverage includes situations involving "constructive possession." An example of constructive possession is when a minor is in an automobile where alcohol is readily accessible to any minor passenger in that vehicle. This situation extends to alcohol which is on the car seat, floor, or stored in the trunk of an automobile in which the driver is a minor in possession of the keys which unlock the trunk.

Constructive possession may also exist when:

- a minor sits at a table with several people who are drinking from a pitcher of beer with cups scattered about;
- a minor gathers empty beer cans and cups to discard as trash;
- a minor holds a friend's beer as the friend puts on their jacket; or
- a minor uses a beer can as a spittoon for tobacco juice.

The Law

V.T.C.A. ALCOHOLIC BEVERAGE CODE

106.05 Possession of Alcohol by a Minor

Texas Alcoholic Beverage Code, Section 106.05 provides that a minor (a person under the age of 21 years) commits this offense if he possesses an alcoholic beverage.

A minor may possess alcohol if he is in the visible presence of his adult (over the age of 21 years) parent, guardian, spouse, or other adult to whom he has been committed by a court.

A minor may possess alcohol while in the course and scope of his employment if he is an employee of a license or permittee and the employment is not prohibited by this code.

This offense is a Class "C" misdemeanor punished by a fine not to exceed \$500.00. However, if a minor has 2 prior convictions, the punishment is a fine of not less than \$250.00 or more than \$2,000.00 and/or confinement in jail for a term not to exceed 6 months!

The court shall order a convicted minor to perform community service for not less than 8 or more than 12 hours. However, if he has a prior conviction, the community service is not less than 20 hours or more than 40 hours.

The court shall order the Department of Public Safety to suspend the minor's driver's license or permit or, if he does not have one, to deny the issuance of one for: 30 days if he has no prior convictions; 60 days if he has one prior conviction; or 6 months if he has 2 prior conviction s.

For the purpose of determining whether a minor has a prior conviction, an order of deferred adjudication for a prior offense is considered a conviction!

The court shall require a convicted minor who has not been previously convicted to attend an alcohol awareness course approved by the Texas Commission on Alcohol and Drug Abuse. If he has been previously convicted, the court may require him to attend the course.

Texarkana College provides state approved Alcohol Education for Minors (AEMP) classes certified by Texas Department of State of Health Services. This class is for persons who have received citations for alcohol related offenses while under the age of 21. Upon completion of the course, the participant is presented with a Texas State issued numbered certificate. Texas legislation mandates the courts require those under 21 who receive alcohol citations to complete a state approved alcohol awareness course. The course consists of a six-hour program and exit interview. It is conducted in two 3-hour sessions and a scheduled exit interview. It contains information about alcohol advertising, alcohols effect on motor skills, accidents related to alcohol, symptoms of alcohol problems, laws, and decision-making. (6 hours). *Students under the age of 15 will be required to have a parent or guardian in class.*

Safe and Positive Options for Bystander Intervention

Bystander Intervention is a philosophy and strategy for prevention of various types of violence, including bullying, sexual harassment, sexual assault, and intimate partner violence. Options include but are not limited to:

- Stopping any above actions by verbal statement or immediately reporting to an authority figure.
- Involving friends, of either party, to get involved to separate the parties in the situation.
- Distracting the parties involved form the behavior that is occurring.

Information on Risk Reduction

Texarkana College encourages students to reduce their risk of being involved in dating violence, domestic violence, and sexual assault and staking by:

- Educating themselves on the realities of dating violence, domestic violence, sexual assault and/or stalking
- Standing up and speaking out for their personal safety and sexual wellbeing
- Understanding drinking or drugs use impairs one's judgement, be it theirs or those they are with.
- Understanding that only YES means YES; NO means NO, and lack of yes or no also equals no.
- Communicate with your partner what is okay and what is not okay regarding your body. Never assume they will know how you feel about it, if you do not talk about it.
- Leave/remove yourself from situations where you are feeling uncomfortable, pressured or coerced into sexual activity. This may mean creating an excuse to leave.

- When going out, it is best to not do so alone. A buddy system is a great way to look out for each other. Communicate with others where you are going, when you intend to return and if you are concerned about some else's safety.

Sex Offender Registration Information

The Federal Campus Sex Crimes Prevention Act requires institutions of higher education to advise the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained.

In the State of Texas, the Texas Department of Public Safety (DPS) is the statewide source of information on sex offenders required by law to register. A Hyperlink to the DPS Sex Offender Registration website is located on the College Public Safety homepage and open record information may be obtained at that internet location: <https://publicsite.dps.texas.gov/DpsWebsite/index.aspx>

Missing Student Notification



If a member of the Texarkana College campus community has reason to believe that a student who resides in the college apartments is missing, he or she should notify the Department of Public Safety immediately at 903-798-3330 so they can investigate whether the student is actually missing. If it is determined that the student is missing and has been for more than 24 hours, the Department will notify the student's emergency contact no later than 24 hours after the student is determined to be missing. We will also notify the Texarkana Texas Police Department once it has been determined that a student has been missing for more than 24 hours.

During the apartment check-in processes, students living in the apartment complex are required to provide at least one emergency contact to the college staff. This information is kept strictly confidential and may only be utilized by Texarkana College staff members with emergency response job responsibilities, in the case of emergencies involving students such as death, life threatening injuries or a missing person report. Students may update their emergency contact information at any time by contacting the office of the Dean of Workforce Education & Continuing Education.

Apartment residents have the option to designate at least one of their emergency contacts as a person to be notified in the event a student is determined to be missing for more than 24 hours. Whether or not a student has designated an emergency contact as a person to be notified, if a student is less than 18 years old, Federal Law requires that Texarkana College notify a parent or guardian within 24 hours of the determination that a student is missing.

Staff members should follow the instructions below upon receiving a report of a missing student:

1. Immediately contact the Campus Police Department with all information provided regarding the missing student so that an investigation can be initiated. This is required by Federal Law.
2. Provide the Campus Police with the names and contact information of any people designated as a "missing person contact"

3. Campus Police will make contact with the designated emergency contact.

Apartment residents should contact the Campus Police Department or Dean of Workforce Education & Continuing Education if they suspect another resident is missing.

Definitions of Criminal Offenses

Murder and Non-Negligent Manslaughter – The willful (non-negligent) killing of one human being by another.

Manslaughter by Negligence – The killing of another person through gross negligence.

Robbery - The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Simple Assault – Assaults and attempted assaults where no weapon was used and which did not result in a serious or aggravated injury to the victim. (Currently, this crime category only applies to hate crimes.)

Burglary – The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft – The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned-including joyriding.)

Arson – Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Sexual Assault (Sex Offenses) – Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent. Include attempted Sexual Assaults, but do not include in your Clery Act statistics any Sexual Assaults other than the four types of Sexual Assaults described in this chapter.

Rape – is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling - The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity. Fondling is recognized as an element of the other sex offenses. Therefore, count Fondling only if it is the only sex offense.

Incest - Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law. Count one offense per victim.

Statutory Rape – is defined as non-forcible sexual intercourse with a person who is under the statutory age of consent. (There is no statute of Statutory Rape in Texas)

Sex Offense Non Forcible (N) – Unlawful, non-forcible sexual intercourse: incest; statutory rape.

Consent - Consent is established when a reasonable person would consider the words of the parties to have manifested an agreement between them to do the same thing, in the same way, at the same time, with one another. Consent is not given if it results from the use of force, threats, intimidation or coercion.

Domestic Violence – means a felony or misdemeanor crime of violence committed by:

- a current or former spouse or intimate partner of the victim,
- a person with whom the victim shares a child in common,
- a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner
- any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Dating Violence – means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors:

1. the length of the relationship;
2. the type of relationship;
3. the frequency of interaction between the persons involved in the relationship.

Stalking means - engaging in a course of conduct directed at a specific person that would cause a reasonable person to: fear for his or her safety or the safety of others; or suffer substantial emotional distress.

Hate Crimes – Any crime that manifests evidence that the victim was intentionally selected because of the victim's actual or perceived race; religion; gender; sexual orientation; ethnicity or physical/mental disabilities.

Liquor Law Violation – The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still, furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; or any attempts to commit any of the foregoing violations. Note: this list does not include public drunkenness and driving under the influence.

Drug Law Violation – Violations of State and local laws related to the possession, sale, use, growing, manufacturing, and making of illicit drugs.

Weapon Law Violation – The violation of laws or ordinances regulating weapons.

Disciplinary Referrals – incidents in which a student was not arrested but was referred for campus disciplinary action for liquor law violations, drug law violations, and illegal weapons possession.

Definitions of Locations

Geographical Location-Texarkana College is a state –supported institution of higher education located on approximately 100 acres at the main campus within the city of Texarkana, Texas and within Bowie County.

There are approximately 25 primary buildings on the Main campus with an aggregate square footage of 468,964 SF.

A campus map can be located on Texarkana College website at the following address:

<https://www.texarkanacollege.edu/campus-map/>

Campus – (i) any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
(ii) any building or property that is within or reasonably contiguous to the area identified in paragraph (i) of this definition, that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or other retail vendor).

Non-Campus – (i) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (ii) any building or property owned or controlled by an institution that is used in direct support of, or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Housing – Residence Halls or other college-owned residences.

Public Property—"public property" is defined by the Clery Act regulations as all public property including thoroughfares, streets, sidewalks, and parking facilities that are within the campus, or immediately adjacent to and accessible from the campus. This includes the sidewalk across the street from our campus, but does not include public property beyond the sidewalk.

| Criminal Offenses Reporting Table – Texarkana College | | | | | | | |
|--|------|----------------------|--------------------------------------|-------------------------|--------------------|------------------------|-----------------|
| OFFENSE | YEAR | ON – CAMPUS PROPERTY | ON – CAMPUS STUDENT HOUSING FACILITY | NONCAMPUS PROPERTY | | | PUBLIC PROPERTY |
| | | | | Construction Technology | TexAmericas Center | TC on Main Atlanta, TX | |
| MURDER/NON-NEGLIGENT MANSLAUGHTER | 2018 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |
| MANSLAUGHTER by NEGLIGENCE | 2018 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |
| RAPE | 2018 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |
| FONDLING | 2018 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |
| INCEST | 2018 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |
| STATUTORY RAPE | 2018 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |
| ROBBERY | 2018 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |
| AGGRAVATED ASSAULT | 2018 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |
| BURGLARY | 2018 | 2 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |
| MOTOR VEHICLE THEFT | 2018 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |

| | | | | | | | |
|---|------|---|---|-----|---|-----|---|
| ARSON | 2018 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |
| DOMESTIC VIOLENCE | 2018 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 1 | 0 | n/a | 0 | n/a | 0 |
| DATING VIOLENCE | 2018 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |
| STALKING | 2018 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 1 | 0 | n/a | 0 | n/a | 0 |
| ARRESTS: WEAPONS CARRYING, POSSESSING, ETC | 2018 | 2 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 1 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 1 | 0 | n/a | 0 | n/a | 0 |
| ARRESTS: DRUG ABUSE VIOLATIONS | 2018 | 2 | 0 | 0 | 0 | 0 | 3 |
| | 2019 | 1 | 0 | n/a | 0 | n/a | 1 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 4 |
| ARRESTS: LIQUOR LAW VIOLATIONS | 2018 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |
| DISCIPLINARY REFERRALS: WEAPONS CARRYING, POSSESSING, ETC | 2018 | 1 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |
| DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS | 2018 | 1 | 1 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |
| DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS | 2018 | 1 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |
| UNFOUNDED CRIMES | 2018 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 2019 | 0 | 0 | n/a | 0 | n/a | 0 |
| | 2020 | 0 | 0 | n/a | 0 | n/a | 0 |

There were no Hate Crimes reported in 2018, 2019 or 2020. No criminal offense was committed because of the perpetrator's bias against the victim's race, religion, sexual orientation, gender, gender identity, ethnicity, national origin or disability.

2021

ANNUAL FIRE SAFETY REPORT



Notification of the Annual Fire Safety Report

In accordance with the guidelines established by Texarkana College, and pursuant to Federal Law 34 CFR 668.49(b), all students, employees and prospective students are entitled to request and receive a copy of the Annual Campus Fire Safety Report, which is part of the comprehensive “Annual Security and Fire Safety Report” for Texarkana College.

The report contains statistics about the number of fires in Texarkana College Apartments, the cause of each fire, the number of injuries and deaths, and the value of property damaged. The report also includes a description of fire systems, the number of fire drills, evacuation procedures, education and training programs, future plans for fire safety improvements, and the institutions policies on appliances, smoking, open flames, and other potential hazards.

All employees and students enrolled at Texarkana College will receive notification via email with the exact website for the “Annual Campus Security and Fire Safety” report.

Copies of this report may be obtained in person from the Texarkana College Police Department or posted on the Texarkana College website at <https://www.texarkanacollege.edu/public-safety/fire-safety-report/>.

You may also request a copy be sent to you via email or U.S.P.S. mail by contacting Texarkana College Police Department at 903-798-3330 during normal business hours,

You may also request a copy be sent to you via email or U.S.P.S. mail by contacting Texarkana College Police Department at 903-798-3330 during normal business hours, 8 a.m. – 5 p.m., Monday thru Friday. Copies may also be requested from Texarkana College Admissions / EOC Office Director at 903-823-3012.

Introduction

The Texarkana College apartment complex was razed in August 2019 and our institution no longer provides student housing. Texarkana College provided apartments for qualifying staff and students in a twelve (12) unit apartment complex located contiguous to the college campus. The complex consisted of three buildings with four efficiency apartments in each building. The complex was used primarily by faculty and staff; however, apartments were offered to students that qualify and have a unique need.

Fire Safety System

The college apartment complex met all current standards and was inspected annually for compliance. Each apartment had direct access from the front door to a central open parking area that was monitored by security cameras. Each apartment was equipped with a fire safety system that included a smoke detector designed to detect smoke and warn residents of a potential fire. Additionally, each apartment was equipped with a fire extinguisher.

Apartment Fire Drills

Texarkana College has a policy to complete fire drills once during each semester. These fire drills are the responsibility of the Texarkana College Police Department and the Director of Facilities Services.

The fire safety log with record of dates of fire drills for the apartments is located in the Police Department. The administrator over the Campus apartments may utilize Have an Exit Strategy (HAES) materials provided by the State Fire Marshal's Office to educate college students on fire safety, escape planning and lifesaving procedures. <https://www.tdi.texas.gov/fire/exit.html>

Policies on electrical appliances, smoking and open flames

Portable electrical appliances - Texarkana College apartments are equipped with a kitchen therefore portable electrical appliances are not prohibited in the kitchen.

Smoking and open flames – Texarkana College is a tobacco free campus. Texarkana College Board Policy FLBD (local) states: The College District operates a tobacco free campus, to include all property owned, operated, leased, occupied, or controlled by the College District, as well as in College District owned or leased vehicles. The College President or designee has developed administrative regulations for the implementation of this policy, including enforcement and disciplinary consequences. The prohibition on tobacco shall include any tobacco product or any device, such as an e-cigarette, which contains nicotine or any other substance, and that produces a vapor or simulates smoking. Complaints concerning a violation of this policy by a student should be brought to the attention of a campus police officer, and disciplinary consequences shall be in accordance with the Student Code of Conduct.

Texarkana College prohibits the following items in the apartments including but not limited to: fireworks/firecrackers; lighting or heating devices that produce an open flame; barbeque grills or appliances with open flames or use propane tanks, and/or power strips that are linked together.

Emergency Fire Evacuation Procedures

New residents to Texarkana College Apartments are required to read campus policy as stated in the Texarkana College Campus Apartment Handbook. The fire evacuation policy in the college apartment handbook is as stated:

Fire Evacuation: In case of a fire the following procedure should be followed: If the fire alarm sounds or the warning speakers alert the residents to evacuate the building, proceed to the closest available college building to your structure and await instructions from campus police or fire officials. A college official will notify you when it is safe to return to your residence. The following instructions should be helpful during the evacuation process if you find yourself in a building or structure that is on fire.

If you encounter smoke, stay close to the floor, crawling if possible. Manually touch each closed door along your evacuation route before opening it. The presence of heat at the door could indicate the fire is close by. If the door is hot to the touch, do not open it. Seek an alternate evacuation route immediately.

Once outside the building, move far away from the building and wait until recalled by an authorized College official.

Additionally, the following policy is in place for tornados or severe storms: In case of a tornado or severe storm the following procedure should be followed: The signal for a tornado is a **CONTINUOUS** sounding siren originating from the local emergency broadcasting system and/or a message broadcast over the emergency warning RAVE system, either of which indicates immediate danger.

When you hear this warning, go to the interior hallway, if available, or the most interior room of a first floor apartment. If your apartment is upstairs, then immediately vacate your apartment and seek shelter in a first floor apartment.

In an emergency where a warning is given:

- Stay away from windows and open areas.
- Go to an **INTERIOR** hallway.
- Remain calm and wait for the all-clear signal from a College official.

Fire Safety Education and Training

Residents of the Texarkana College Apartments will be made aware during housing orientation of college expectations for fire safety in the apartments. Residents will be instructed of fire drill procedures during housing orientation at the start of the academic year.

Failure to Evacuate

Failure to evacuate a building during a fire alarm can cause harm to the individual as well as fire safety personnel if a rescue is needed. A student’s failure to evacuate will result in campus disciplinary action, which could result in suspension or expulsion.

Below are the emergency contact numbers to call and report a fire that is occurring or has occurred on the Texarkana College campus:

| | |
|-------------------------------------|--------------|
| Fire Emergency | 911 |
| Texarkana College Police Department | 903-823-3330 |
| Director of Admissions Office / EOC | 903-823-3012 |
| Director of Facility Service | 903-823-3374 |

Future Improvements in Fire Safety

Texarkana College was committed to providing the safest housing environment for residents in the Texarkana College apartments and continually worked to improve our policies, procedures, training and drills to provide the safest environment possible for our residents. The Texarkana College apartment complex was razed in August 2019 and our institution no longer provides student housing.

Fire Statistics

| Facility | 2018 | | | | 2019 | | | | 2020 | | | |
|---------------|-------------|----------|--------|---------------|-------------|----------|--------|---------------|-------------|----------|--------|---------------|
| | Total Fires | Injuries | Deaths | Value of Loss | Total Fires | Injuries | Deaths | Value of Loss | Total Fires | Injuries | Deaths | Value of Loss |
| TC Apartments | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | n/a | n/a | n/a | n/a |