



Financial Aid Satisfactory Academic Progress Appeal

		TC Student ID Number	
Student Name:			
Contact Email:		<u>Valid Phone # to reach you directly:</u>	
Do you receive veteran's benefits?			
<input type="checkbox"/> VA Educational (GI Bill, DEA, etc) <input type="checkbox"/> VA Vocational Rehab <input type="checkbox"/> Hazelwood Exemption		Academic <input type="checkbox"/> Workforce <input type="checkbox"/>	
Federal regulations require that students seeking financial aid must be making satisfactory progress toward the completion of a degree.			
Reason for Loss of Financial Aid Eligibility: <input type="checkbox"/> GPA <input type="checkbox"/> Hour Completion <input type="checkbox"/> Max Credits (Maximum Time Frame)			
By signing this document – I certify that all information and documentation submitted pertaining to this appeal is true.			
Signature:		Date:	
Federal regulations stipulate appeals may be granted based on extenuating circumstances <u>only</u> .			
DOCUMENTS REQUIRED for APPEAL			
<ul style="list-style-type: none">● TYPED Letter from you that includes the following information:<ul style="list-style-type: none">• A statement of what happened during the term(s) to cause the issue with your performance.• A statement of what action(s) you are already taking to improve your performance.• A statement of what action(s) you will take to ensure minimum standards are met in the future.● Any of the following documents that are applicable:<ul style="list-style-type: none">• Medical documentation that supports that you were medically unable to meet the requirements for SAP; or• Verification of a death (obituary or death certificate) in your immediate family. Immediate family for purposes of a financial aid appeal is parents, siblings, children, spouse or grandparents; or• Verification of military orders for military personnel and their families that have been temporarily reassigned or called to active service; or• Verification of natural disasters beyond your control that impacted your academic performance; or• Personal tragedies that were beyond your control and are documented by a 3rd party professional, i.e. police, courts, medical, clergy, etc.• If you submit a divorce decree, you must submit additional documents such as a restraining order, child custody papers, or any additional legal documentation. A divorce decree alone is not considered an extenuating circumstance.● If your status is shown as MAX you will need to meet with an advisor to outline a degree plan.			
<small>TC does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Human Resources Director, 2500 N. Robison Rd., Texarkana, TX, 75599, (903) 823-3017, human.resources@texarkanacollege.edu</small>			
Return to:		Texarkana College Financial Aid Office 2500 N Robison Rd Texarkana, TX 75599	

Office Use Only

Appeal History: ☐ First-Time Appeal ☐ Prior Suspension

SAP Cum GPA Attempted Hrs. Completed Hrs. Completion Rate

%

Advisor's Signature (Max Credits) _____