

Texarkana College
Community & Business Education Center - Allied Health Program
Dental Assisting Course w/a Externship

Fall 2019

The purpose of the Dental Assisting course is to familiarize students with all areas of administrative and clinical dental assisting, focusing on the responsibilities required to function as an assistant in a dental practice. The course includes hands-on skills training and CPR certification. This course covers the following key areas and topics:

- introduction to the dental office and history of dentistry and dental assisting
- legal aspects of dentistry including policies and guidelines
- introductory oral anatomy, dental operator, and dental equipment
- introductory root structure including primary and permanent teeth
- the oral cavity and related structure
- dental hand-pieces, sterilization
- infection control and ethical responsibilities

Students will receive information on how to obtain certification to be listed on the Texas Board of Dental Examiners as Registered Dental Assistant.

All student registrations submitted online or in person will be “incomplete” until a copy of the student’s high school diploma or GED equivalent from the United States of America and their social security number is submitted to the Allied Health Coordinator. If the student has an “out of country” diploma they must provide a translation report verifying it is equivalent to one issued in the USA.

Dates & Times: Tuesday, Wednesday & Thursday; Dec. 3 - April 9 | 6:00 p.m. - 9:00 p.m. | 16 wks. | 144 hrs. classroom + 80 hrs. externship.)

Student Tuition: \$1,800 (includes books)

Location: Health Sciences Building, Room 140

Refund Policy: Students will receive a 100% refund upon request, 24 hours prior to the first class meeting.

Criminal Background Requirement: For students who may have a criminal background, please be advised that the background could keep you from being licensed by the State of Texas. If you have a question about your background and licensure, please check with the Texas State Board of Dental Examiners by calling 1-512-463-6400 to discuss your topic of study to determine if you are qualified to obtain a certificate in that field. You also have the right to request a criminal history evaluation letter from the applicable licensing agency.

TC does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Human Resources Director, 2500 N. Robison Rd., Texarkana, TX, 75501, (903) 823-3355, human.resources@texarkanacollege.edu

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Checklist for Dental Assistant Externship Requirements

Attention Registrants:

The following items are required to be **submitted by the end of the course** so that students may participate in the externship portion of the program. The following prices are reflective of a discount for Texarkana College students at Healthcare Express only.

NOTE: Additional diagnostic tests may be required depending on the externship site's request.

1. ____ Responsible for purchasing liability insurance through Texarkana College Business Office and will not be complete until student submits receipt to AH Coordinator - \$20
2. ____ High school diploma or GED equivalent. Must be 18 years of age to register.
3. ____ Immunizations: Applicants must have proof of completing the following vaccinations prior to starting the program and documented on attached Immunization Record form.
 - a. ____ Hepatitis B vaccination series of three shots or titer indicating immunity.
 - b. ____ Measles, Mumps, & Rubella (MMR) or titers indicating immunity.
 - c. ____ Varicella vaccination, chicken pox history or titer indicating immunity.
 - d. ____ Tetanus-diphtheria - pertussis within the last 10 years.
4. ____ Negative TB skin test or negative chest x-ray within six months prior to starting the program. \$16
5. ____ Clinical Externship Medical/Documentation Authorization Release Form
6. ____ Resume
7. ____ HIPAA Training Packet & signed acknowledgement.
8. Students who elect to participate in an externship are required to purchase blue scrubs at the Texarkana College book store. They are approximately \$45 for both bottom and top depending on size.
 - a. Students must purchase a pair of Texarkana College blue scrubs and can be found in the bookstore for approximately \$45 a pair.
 - b. Students participating in externship will be required to go by Enrollment Services in the Administration Building to have an ID badge made identifying them as a Texarkana College Pharmacy Tech student.

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