

# The Veteran's Admissions Checklist



TEXARKANA  
COLLEGE

## ENROLLMENT SERVICES (ADMISSIONS & ADVISING)

- Apply to Texarkana College at [www.applytexas.org](http://www.applytexas.org).
- High school transcript or GED
- Official transcripts for all of your prior colleges:
- Official military transcript (*\*See very bottom of this page*)
- If under 22, provide proof of meningitis vaccine (sometimes labeled "meningococcal")
- Visit an academic advisor to learn the full details about your chosen degree program, or learn what's available if undecided
- Find out if you need to do any testing
- Create your schedule with the advisor's guidance. They will then show you how to enroll in courses.
- After enrolling, take a picture for your student ID card

## VA BENEFITS

- If you have not already applied for the GI Bill, please see college VA Rep or visit [www.gibill.va.gov](http://www.gibill.va.gov) for instructions. If you have already been approved for the GI Bill by the VA, please provide the following:
- "Certificate of Eligibility" (letter from the VA stating which version of the GI Bill you have and what its details are; if you do not have your original, a printout from an "E-Benefits" account on the VA's web site will also work)
- DD-214, Member 4 copy
- "TC Veterans' Benefits Packet" paperwork (in the VA Rep's office; includes contact info, statement of responsibility, info release, and general info for the veteran)
- If you are active duty or active reserve please contact your ESO before enrolling in courses.
- Notify the VA Rep once you finalize your schedule **each semester**. You can send an email to [Jesse.hausler@texarkanacollege.edu](mailto:Jesse.hausler@texarkanacollege.edu) or bring him copy of your schedule with your phone number on it.

## FINANCIAL AID

- Apply online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). This application will consider you for all federal need-based aid, including the Pell grant. Enter TC's school code (003628) to find us quickly.
- For an easier experience, use the "IRS Data Retrieval" tool when you get to the financial info section. It will pull in your tax data from the IRS and place it in the correct blanks on your FAFSA, and it will also mark it "official." Using this can save you a lot of paperwork later on!
- Call the Financial Aid Office in 3-5 business days to see if you need to turn in extra documentation (PHONE: 903-823-3267). Note that you can receive *both* the GI Bill and Pell grant if eligible!

## BUSINESS OFFICE

- Sign up for college orientation (if necessary – ask your advisor) (\$25)
- Get a parking sticker
- Ensure that your courses are paid for by the "pay date," whether through Ch. 33, Pell grant, Business Office Payment Plan, or out-of-pocket. Check this on your myTC or by calling 903-823-3331.

\*TC does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Human Resources Director, 2500 N. Robison Rd., Texarkana, TX, 75599, (903) 823-3017, [human.resources@texarkanacollege.edu](mailto:human.resources@texarkanacollege.edu)

\*Army, Navy, and Marine Corps (JST – Joint Services Transcript; replaces AARTS and SMART): <https://jst.doded.mil/smart/>

Air Force (CCAF): <http://www.au.af.mil/au/ccaf/transcripts.asp>

Coast Guard (CGI): <http://www.uscg.mil/hq/cgj/>