

Texarkana College
Community & Business Education Center - Allied Health Program
Phlebotomy Technician Program w/ a Clinical Externship

Fall 2019

This 170-hour Phlebotomy Technician Program prepares professionals to collect blood specimens from clients for the purpose of laboratory analysis. Students will become familiar with all aspects related to blood collection and develop comprehensive skills to perform venipunctures completely and safely. Classroom and lab work includes terminology, anatomy and physiology; blood collection procedures; specimen hands-on practice; and training in skills and techniques to perform puncture methods.

All student registrations will be “incomplete” which will prevent them from starting class at the scheduled time, if the following two documents are not submitted:

- 1) high school diploma or GED equivalent from the United States of America.** If the student has an “out of country” diploma they must provide a translation report verifying it is equivalent to one issued in the USA.
- 2) a copy of their immunization record that includes at least two Hepitis B injections.**

Dates & Times: Monday & Wednesday; Sept. 9 - Nov. 18 | 6:00 p.m. - 9:30p.m. | 90 hours classroom + 80 hours externship | 12 wks. | Saturday's: 9/21, 10/19, & 9/9 from 9 a.m. - 3:30 p.m.

Student Tuition: \$1,865 (includes text books, study guides & online practice exams) plus an 80 hour externship.

Location: Health Sciences Bldg., Rm 127

Note: Upon successful completion of this program, students would be eligible to sit for the National Healthcareer Association (NHA) Certified Phlebotomy Technician (CPT) examination. The exam is scheduled two weeks after course is completed at TC, the fee is \$117 and not due until end of the course.

Refund Policy: Students will receive a 100% refund upon request within 24 hours of the first class meeting.

Criminal Background Requirement: For students who may have a criminal background, please be advised that the background could keep you from being licensed by the State of Texas. If you have a question about your background and licensure, please check with the National Healthcareers Association certification board by calling 1-800-499-9092 to discuss your topic of study to determine if you are qualified to obtain a certificate in that field. You also have the right to request a criminal history evaluation letter from the applicable licensing agency.

TC does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Human Resources Director, 2500 N. Robison Rd., Texarkana, TX, 75501, (903) 823-3355, human.resources@texarkanacollege.edu

Texarkana College no discrimina en base de raza, color, origen nacional, sexo, discapacidad o edad en sus programas o actividades. Las consultas relacionadas con las políticas de no discriminación de Texarkana College deben dirigirse a: Director(a) de Recursos Humanos, 2500 N. Robison Rd., Texarkana, TX, 75599, (903) 823-3017, human.resources@texarkanacollege.edu

Phlebotomy Technician Program

Phlebotomy Technician

The Phlebotomist is a vital member of the clinical laboratory team, whose main function is to obtain patient's blood specimens by venipuncture and microcollection. The field of Phlebotomy has greatly expanded in the past several years, and the role of this integral member of the health care team has recently been brought into much sharper focus.

Phlebotomy Technician – Employment & Education

Phlebotomist's draw blood from patients for testing purposes. They usually work under the supervision of medical technologists or laboratory managers. Phlebotomists are employed throughout the health care system - hospitals, neighborhood health centers, medical group practices, HMO's, public health facilities, veteran hospitals, insurance carriers and in other health care settings. The demand for Phlebotomy Technicians has increased substantially with the overall complexity of health care services and the risks of infectious disease.

Educational Requirements

People interested in becoming Phlebotomists should have a high school diploma or GED equivalent

Phlebotomy Technician Program

The 90 hour Phlebotomy Technician Program prepares professionals to collect blood specimens from clients for the purpose of laboratory analysis. Students will become familiar with all aspects related to blood collection and develop comprehensive skills to perform venipunctures completely and safely. Classroom work includes terminology, anatomy and physiology; blood collection procedures; specimen hands-on practice; and clinical training in skills and techniques to perform puncture methods. The program also includes lab exercises, live blood draws, work with a training arm and other exercises intended to prepare students to function as an entry level Phlebotomy Technician.

Phlebotomy Technician Detailed Course Information

- ◆ anatomy and physiology of the circulatory system
- ◆ medical terminology and laboratory theory
- ◆ laboratory law, ethics and regulatory issues
- ◆ specimen documentation and transportation
- ◆ non blood specimen collection
- ◆ pediatric & geriatric blood collection
- ◆ quality, competency and performance assessment
- ◆ phlebotomy theory / simulated lab
- ◆ arterial, intravenous (IV) & special collections procedures
- ◆ specimen collection, processing and handling
- ◆ laboratory operations (e.g. safety, quality control.)
- ◆ cells, lab safety, anatomy of the arm, using a tourniquet
- ◆ blood collection systems, review of medical asepsis and hand washing
- ◆ blood and blood composition, blood tubes, coagulation, venipuncture protocols, working with a training arm
- ◆ anatomy of hand, leg & foot – arteries and veins
- ◆ heel puncture, protocol, practice, syringe draws
- ◆ blood banks and blood typing, lab departments and personnel
- ◆ universal precautions – safety protocols, infection control
- ◆ respiratory, pneumonia & TB isolation protocol, live venipunctures & skin punctures, syringe practice
- ◆ CBC/DIFF, hematological lab tests, disease and disorders, order of draw
- ◆ training arm practice and other clinical lab exercises

Texarkana College
Business & Community Education
Checklist for Phlebotomy Course Externship Requirements

Attention Registrants:

The following items are required to be submitted by the end of the course so that student may participate in the externship portion of the class. The following prices are reflective of a discount for Texarkana College students at Healthcare Express only.

1. _____ Responsible for purchasing **liability insurance** through Texarkana College Business Office and will not be complete until student submits receipt to AH Coordinator - \$20
2. _____ **High school diploma or GED** equivalent upon registration.
3. _____ **Physical exam**. Please complete on Texarkana College Health Occupations form. \$25
4. _____ **Immunizations:** Applicants must have **proof of completing** the following vaccinations prior to starting the program and documented on attached Immunization Record form.
 - a. _____ Hepatitis B vaccination series of three shots or titer indicating immunity.
 - b. _____ Measles, Mumps, & Rubella (MMR) or titers indicating immunity.
 - c. _____ Varicella vaccination, chicken pox history or titer indicating immunity.
 - d. _____ Tetanus-diphtheria - pertussis within the last 10 years.
5. _____ **Negative TB skin test** or negative chest x-ray within six months prior to starting the program – approximately. \$16
6. _____ **Current drug screen** : do not complete until you are ready to begin externship. \$45
7. _____ **Clinical Externship Medical/Documentation Authorization Release Form**
8. _____ **CPR** Certification - \$68
9. _____ **Resume** – will be developed in class.
10. Students who elect to participate in an externship will be required to purchase blue scrubs. They can be purchased anywhere as long as they are Texarkana College royal blue. They are available at TC Book Store and are approximately \$45 for both bottom and top.
11. Students participating in externship will also be required to go by Enrollment Services in the Administration Building to have an ID badge made identifying them as a Texarkana College Phlebotomy Tech student.
 - a. an authorization for ID form must be obtained from the AH Coordinator to submit to Enrollment Services for correct information to be entered.
12. Certification exam - The certification exam will be scheduled soon after the end of the course and date will be announced soon after course start date. The cost to take the exam is \$117.
 - a. Students will also be access to online practice exams and provided a Study Guide. The price of these items is included in the registration fee.

Please call Joanne Rose, Allied Health Coordinator, at 903-823-3384 if you have any questions about submitting or completing the required documentation listed above.

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HEALTH OCCUPATIONS PHYSICAL EXAMINATION

Name _____
Last First Middle (Maiden)

Single _____
Married _____ Date of Birth _____ Male _____
Widowed _____ Female _____

Address _____
Street/P.O. Box City State Zip Code

Name & Address of Nearest Relative _____

Medical History: (To be completed by student)

- Serious illness - give diagnosis & date _____
- Operations - give diagnosis & date _____
- Do you have any allergies? If so, what? _____
- Do you have any physical disorders at present? _____
- Do you have any emotional disorders at present? _____
- What prescribed & unprescribed medications are you taking? _____
- Have you had any severe injuries? If so, what? _____
- Check any of the following conditions you have had:
Hay Fever _____ Infectious Mononucleosis _____ Tuberculosis _____
Asthma _____ Hepatitis _____ Arthritis _____
Rheumatic Fever _____ Fainting Spells _____ Kidney Disease _____
Heart Murmur _____ Diabetes _____ Emotional Disorder _____
Poliomyelitis _____ Epilepsy _____ Chemical Dependency _____
- Name & address of personal physician _____

PHYSICAL EXAMINATION (To be completed by your family physician or certified Nurse Practitioner)

Weight _____ Height _____ Skin Abnormalities _____
Eyes ® _____ (L) _____ Corrected to ® _____ (L) _____ Ears ® _____ (L) _____
Throat _____ Nose _____ Neck _____ Lungs _____
Breasts ® _____ (L) _____ Heart _____ Nodes _____
Abdomen _____ Hernia _____ Pulse Rate _____
Blood Pressure _____ Defects Found? _____
Corrections Recommended _____
Any Reason for Limitation of Physical Activity? _____
Any Reason for Limitation of Health Care Activity? _____

Signed _____
Print name and title _____
Date _____

Return original to:
CONTINUING EDUCATION
TEXARKANA COLLEGE
2500 NORTH ROBISON ROAD
TEXARKANA, TEXAS 75599

(Record Dates)

TDaP or Booster (within 10 years) _____

TB Skin Test _____ Reading _____
(If the tuberculin skin test is positive, either a chest x-ray or documentation of follow-up is required.)

Chest x-ray _____ Reading _____

*Rubella _____

*Hepatitis B vaccine (series of 3 or confirmation of immunity to
Hepatitis B)

Dates

Varicella: _____

The following are required for all born since January 1, 1957:

*Measles (2 doses after age 12 months)

_____ and _____

*Mumps _____

Printed name and title

Signature

*or physician's verification of immunity (attached)

Clinical Externship Medical/Documentation Authorization Release Form

Please submit this form with clinical externship prerequisites:

First Name	Middle Name	Last Name
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Release Authorization (to be completed by applicant):

I, _____ do hereby authorize Texarkana College Community & Business Education to release the following to potential clinical externship facilities as deemed necessary for clinical externship purposes (check all that apply):

Criminal Background Check /Clearances/Fingerprint Card

Drug Panel Screening

PPD (TB) Test Results

Immunization Record

Physician Statement of Health

CPR/First Aid/BCLS Certification

Other (fill in): _____

Applicant Signature:

Date: