

Texarkana College
Community & Business Education Center
Medication Aide Course

Fall 2019

Extend your healthcare profession to the next level by obtaining certification as a Medication Aide for Long Term Care. This comprehensive course is designed according to the specifications for approval by the Texas Department of Aging and Disability Services. Participants will spend a total of 100 hours in classroom instruction and training, 40 hours of return skills demonstration laboratory, and 10 hours of clinical experience including clinical observation and skills demonstration under the direct supervision of a licensed nurse in a facility.

A review of training eligibility requirements, as stated on Course Information page, must be completed with the Allied Health Coordinator prior to registering for the course.

All student registrations submitted online or in person will be “incomplete” until a copy of the student’s high school diploma or GED equivalent from the United States of America and their social security number is submitted to the Allied Health Coordinator. If the student has an “out of country” diploma they must provide a translation report verifying it is equivalent to one issued in the USA.

Dates: Mon. Tues. & Thurs., Sept. 16 – Dec. 19 | 5:00 p.m. – 9:00 p.m. | 144 hours | 12 wks.

Student Tuition: \$650 (included textbooks)

Location: Health Sciences Building, Rm 141

A \$25 State exam fee is due after the course begins and submitted to the State along with required student application forms listed on following documents.

Refund Policy: Students will receive a 100% refund upon request, 24 hours prior to the first class meeting.

TC does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Human Resources Director, 2500 N. Robison Rd., Texarkana, TX, 75501, (903) 823-3355, human.resources@texarkanacollege.edu

Texarkana College no discrimina en base de raza, color, origen nacional, sexo, discapacidad o edad en sus programas o actividades. Las consultas relacionadas con las políticas de no discriminación de Texarkana College deben dirigirse a: Director(a) de Recursos Humanos, 2500 N. Robison Rd., Texarkana, TX, 75599, (903) 823-3017, human.resources@texarkanacollege.edu

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Attention Registrants:

Persons wanting to register for the Medication Aide course **must** schedule an appointment with the Allied Health Coordinator in the Community & Business Education office to complete a counseling session and application form to confirm the following training eligibility requirements are met.

1. Perspective students must submit the attached application to confirm their training eligibility requirement as stated in Texas Health & Human Services Commission , Rule \$95.107(b) and must:
2. Eligibility Application Procedure to be completed and dated **AFTER THE CLASS BEGINS:**
 - a. All applicants must submit the following application documents by the due date announced at the first class meeting by the Allied Health Coordinator. Any documents submitted prior to this date will not be accepted to training program.
 - ❖ **General Statement of Enrollment Form** must be signed by the applicant and notarized by appropriate notary, no sooner than the first class meeting.
 - ❖ **Experience Documentation Report Form** must be completed, signed and notarized with applicants Administrator/Program Director/DON no sooner than the first class meeting, verifying the place of employment, capacity of that employment and duration.
 - ❖ **High school diploma or GED Equivalent.** Student must be a graduate of a high school or have a general equivalency diploma;
 - An unaltered original of a high school graduation diploma or a transcript or GED diploma has to be submitted with a notarized statement and signature "This is a true and correct copy of my (transcript, or diploma or GED)".
 - ❖ The student's signature must be notarized on the copy of the above.
3. Examination Fee & Application Submission:
 - a. Participants will submit their application documents on or before the date specified, to the Allied Health Coordinator for initial review, who will in turn submit those documents to the State for final review and determination of eligibility.
 - b. In addition to submission of required documents for consideration, each participant will be required to submit their examination fee of \$25 (which is non-refundable from the State) in the form of a cashier's check or money order made payable to the Texas Health & Human Services Commission.
4. Clinical requirement:
 - a. Students will be required to complete 10 hours of clinical skills portion in a long-term care facility under the direction of a nurse.
 - 1) It is recommended that students complete this requirement at their place of employment by their supervising nurse.
 - 2) The rules and regulations require students to complete the clinical experience while they are not scheduled to work and on their own times.

Please call Joanne Rose, Allied Health Coordinator, at 903-823-3384 if you have any questions about meeting the training eligibility requirements listed above.

I acknowledge and understand the above program eligibility requirements to attend the Medication Aide course. I also understand and acknowledge that if my application is reviewed and denied, by the Texas Health & Human Services Commission after the course begins, I will be dropped without a refund.