

# FALL

TEXARKANA COLLEGE CONTINUING EDUCATION DIVISION | 2014

## ***FIRE IT UP***

*Texarkana College  
Fire Academy now  
training heroes*

### ***NEW***

*Make delicious  
holiday candies and  
festive decorations*

*Strengthen your core  
with belly dancing*

*Learn how to play  
bridge with your  
friends*

*Get your eyes on the  
sky in observational  
astronomy*

*Jump start  
your healthcare  
career online*

*...and more!*



TEXARKANA  
COLLEGE

Who teaches Continuing Education classes?

# YOU DO!

*Our instructors are business people, housewives, teachers, secretaries, lawyers, and much more. Do you have a special talent, skill or set of ideas that can be passed on to others? The requirements are simple: a love for your subject and a desire to share this expertise with others. Experience the fulfillment that comes with utilizing your talent! Earn income and share your expertise by signing up to teach a Continuing Education course today.*

**For more information, call 903-823-3270  
or email [kristi.hart@texarkanacollege.edu](mailto:kristi.hart@texarkanacollege.edu)**



# TEXARKANA COLLEGE CONTINUING EDUCATION DIVISION

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## REGISTRATION

**Registration begins Monday, August 11.**

Register online using our new easy online system at [ce.texarkanacollege.edu](http://ce.texarkanacollege.edu)! See p. 20 to learn how to use the new registration system.

You are urged to register as soon as possible for any course you wish to take. Some courses fill up quickly or have limited space available. Unless otherwise stated, continuing education registration is continuous until a class begins or is full. Registration and payment of tuition are required prior to beginning of class. We prefer that you register one week in advance to ensure the class makes.

## MISSION STATEMENT

To provide a variety of avocation and vocational education courses that educate, entertain and enrich the diverse interest and needs of our community. Texarkana College Continuing Education endeavors to make high quality continuing education opportunities regularly available, as needs dictate, to residents of this area.

## ENTRANCE REQUIREMENTS

Continuing Education classes are offered on a non-credit basis. Generally, there are no entrance requirements. Course descriptions will include prerequisite for enrollment, if any. Unless otherwise stated in the course description, the minimum age for most Continuing Education classes is 16 years.

## SENIOR DISCOUNTS

Some of the classes listed offer a discount for senior citizens of 15% (ages 60 or over). Please contact our office for more information. Excludes CPR, First Aid & ACLS.

# Register **EARLY**

**to ensure placement in the class  
of your choice!**

## BOOKS/SUPPLIES

Although many courses do not require a text, some specialized courses require text and other supplies. Unless otherwise noted, the text fee is included in the course tuition. Texts will be distributed to students the first class meeting.

## CANCELLATIONS

Each course requires a minimum number of students before it can be held. As a general rule, the final decision whether to run a course or cancel it is made by noon of the scheduled starting date. If the college cancels a course for any reason, every effort is made to notify those registered. Refunds will be processed within two weeks. Texarkana College reserves the right to substitute instructors, reschedule classrooms or adjust pricing if necessary. Inclement weather cancellations will not be made up.

## REFUND POLICY

There is a 100% refund upon request prior to the first class meeting.

## QUESTIONS?

Call 903-823-3270.



[facebook.com/TexarkanaCollegeCE](https://facebook.com/TexarkanaCollegeCE)

Texarkana College is an affirmative action equal opportunity institution. It is the policy of Texarkana College not to discriminate on the basis of sex, disabilities, race, color, age, or national origin in its educational and vocational programs, activities or employment as required by Title IX, Sec.504 and Title VI. The Texarkana College campus is accessible to the disabled. Texarkana College is committed to full compliance with both the Drug Free Workplace and the Drug Free Schools and Community Acts.

# CONTENTS

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**ED2GO ONLINE LEARNING** .....5

**CONTINUING EDUCATION**.....6

Arts/Crafts .....6

Culinary Arts.....6

Computer Education.....7

Dance/Music .....7

General Interest.....8

School of Bladesmithing .....10

Right Track Academy .....10

Sports/Fitness.....11

**ONLINE E-LEARNING HEALTHCARE COURSES** .....14

**ALLIED HEALTH** .....15

Allied Health Healthcare Professions Courses .....15

CPR/BLS/First Aid.....16

Emergency Medical Technician/Paramedic Courses .....17

Seminars & Training .....17

**TEXARKANA COLLEGE FIRE ACADEMY** .....18

**WORKFORCE & BUSINESS DEVELOPMENT** .....19

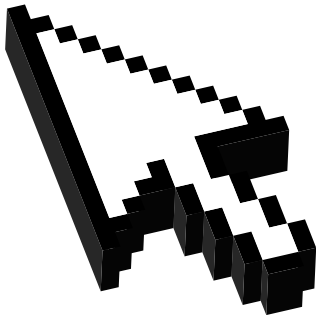
**HOW TO REGISTER ONLINE** .....20

**REGISTRATION FORMS** .....22

**CAMPUS MAP** .....23

# REGISTER ONLINE

You'll love our new, easy-to-use online registration system! Beginning Monday, August 11, visit **CE.TEXARKANACOLLEGE.EDU** to get started. Need help? See p. 20 for a tutorial or give us a call at 903-823-3270!



# ed2go

## INSTRUCTOR-FACILITATED ONLINE LEARNING

### START DATES:

SEPTEMBER 17  
OCTOBER 15  
NOVEMBER 12  
DECEMBER 10

All instructor-facilitated online courses run for six weeks (with a 10-day grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any of these courses entirely from your home or office and at any time of the day or night. New course sessions begin monthly. Please visit our Online Instruction Center to see exact start dates for the courses that interest you.

### COURSES START AS LOW AS \$95

To register, call us at 903-838-0679 or follow these easy steps:

1. Visit our Online Instruction Center [www.ed2go.com/tc](http://www.ed2go.com/tc)
2. Click the Courses link, choose the department and course title you are interested in, and select the Enroll Now button. Follow the instructions to enroll and pay for your course. Here you will choose a username and password that will grant you access to the Classroom.
3. When your course starts, return to our Online Instruction Center and click the Classroom link. To begin your studies, simply log in with the username and password you selected during enrollment.

#### **Introduction to Microsoft Excel**

Discover the secrets to setting up fully formatted worksheets quickly and efficiently.

#### **Creating Web Pages**

Learn the basics of HTML so you can design, create, and post your very own site on the Web.

#### **Accounting Fundamentals**

Gain a marketable new skill by learning the basics of double entry bookkeeping, financial reporting, and more.

#### **Speed Spanish**

Learn six easy recipes to glue Spanish words together into sentences, and you'll be speaking Spanish in no time.

#### **A to Z Grantwriting**

Learn how to research and develop relationships with potential funding sources, organize grant-writing campaigns, and prepare proposals.

#### **Medical Terminology:**

**A Word Association Approach**  
Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

#### **Introduction to QuickBooks**

Learn how to quickly and efficiently gain control over the financial aspects of your business.

#### **Grammar Refresher**

Gain confidence in your ability to produce clean, grammatically correct documents and speeches.

#### **Intermediate Microsoft Excel**

Work faster and more productively with Excel's most powerful tools.

#### **Introduction to Microsoft Access**

Store, locate, print, and automate access to all types of information.

#### **Introduction to Microsoft Word**

Learn how to create and modify documents with the world's most popular word processor.

#### **Computer Skills for the Workplace**

Gain a working knowledge of the computer skills you'll need to succeed in today's job market.

#### **Introduction to PowerPoint**

Build impressive slide presentations filled with text, images, video, audio, charts, and more.

#### **Creating Web Pages II**

Learn to develop polished and interactive pages complete with tables, forms, frames, audio, and CSS.

#### **Discover Digital Photography**

An informative introduction to the fascinating world of digital photography equipment.

#### **GRE Preparation - Part 1**

Discover powerful strategies for success in the verbal and analytical sections of the GRE.

#### **SAT/ACT Preparation - Part 1**

Master the reading, writing, English, and science questions on the ACT and new SAT.

#### **Become a Veterinary Assistant**

Practicing veterinarian prepares you to work in a veterinary office or hospital.

#### **Using Social Media in Business**

Learn how to use the five most popular social media platforms—Facebook, Twitter, LinkedIn, Pinterest, and Google+—to grow and promote your business.

#### **Photoshop CS6 for the Digital Photographer**

Learn how to use the tools and techniques of Adobe's Photoshop CS6 to edit and enhance your photographic images.

---

**MORE COURSES AVAILABLE AT OUR  
ONLINE INSTRUCTION CENTER  
[WWW.ED2GO.COM/TC](http://WWW.ED2GO.COM/TC)**

*All courses require Internet access, e-mail, and the Microsoft Internet Explorer or Mozilla Firefox Web browser. Some courses may have additional requirements. Please visit our Online Instruction Center for more information.*



# CONTINUING EDUCATION

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*Master the art of the perfect, flaky pie crust in *How to Bake Pies*, a one-night session this October.*

## ARTS/CRAFTS

### **WATERCOLOR: TIPS AND TRICKS**

- **Friday, Nov. 7 | 10 a.m.-4 p.m. | \$80 | 1 day**
- **Saturday, Nov. 8 | 10 a.m.-4 p.m. | \$80 | 1 day**
- **Fri. & Sat., Nov. 7 & 8 | \$100 | Both days**

We will use various techniques and materials (plastic wrap, salt, bubble wrap, misting bottles) to create interesting painting textures. This is a one day (six-hour) workshop. We'll also cover basic information on watercolor papers, brushes, and paints. Instructor: Betty Miller

## CULINARY ARTS

### **BASIC CAKE DECORATING**

**Tuesdays, Sept. 2-Oct. 7 | 6-8 p.m. | \$45 | 6 wks**

Learn to torte, stack, tier, and ice your cakes, pipe borders, buttercream flowers, vines, leaves, ruffles and garlands, write beautifully, and make frozen buttercream transfers with ease. Supply list will be given upon registration. Instructor: Valerie Neal

### **HOW TO BAKE PIES**

**Tuesday, Oct. 7 | 6-9 p.m. | \$40 | 1 night**

Just in time for the holiday season! Learn to make perfect, flaky pie crust and crowd-pleasing pies your family will love. Instructor: Marion Criddle

### **HOLIDAY COOKIES**

**Tuesday, Nov. 4 | 6-9 p.m. | \$40 | 1 night**

Learn how to make cookies perfect for the holidays, holiday gatherings or for sharing! Instructor: Marion Criddle

### **HARD CANDIES 101**

**Saturday, Oct. 4 | 9 a.m.-12 p.m. | \$45 | 1 day**

Just in time for Halloween, join us for a great time and learn how to make candy the old-fashioned way. No experience needed, this class is for those who are new to the wonderful world of candy making. This three-hour class will include English Toffee, brittles and other hard candies. The best part? You will have some to take home to share with friends and family. You are only required to bring an apron. Instructor: Chasity Russell

**SOFT CANDIES 101****Saturday, Nov. 1 | 9 a.m.-12 p.m. | \$45 | 1 day**

Ever wonder how grandma always knew when her fudge was ready? Do you have a fudge recipe that says “beat until right,” but you don’t really know what that means? Then join us in this fun three-hour class where you will learn what to look for so your candy will turn out the same way every time. We will make several different fudges and soft candies. You will leave with your own homemade goodies—and maybe even a new friend or two. You are only required to bring an apron. Instructor: Chasity Russell

**CAKE POP TREE CENTERPIECE****Saturday, Dec. 6 | 9 a.m.-1 p.m. | \$45 | 1 day****Registration deadline: December 1**

This year, instead of a boring flower centerpiece for your Christmas dinner table, why not make one that is beautiful and edible? We will make several different types of cake pops, Kentucky bourbon balls and peanut butter balls, and you will learn how to turn them into a Christmas tree centerpiece. You will amaze your family and friends with this fun way of serving a delicious dessert. Supply list will be provided at sign up. Instructor: Chasity Russell

# COMPUTER EDUCATION

**MICROSOFT WORD 2013:  
BEGINNER****Tuesdays, Sept. 9-23 | 6-9 p.m. | \$80 | 3 weeks**

This course teaches the basics of the new Word 2013. Topics include creating, editing and formatting, saving and printing documents, and using various features such as spell/grammar check, autocorrect, clip-art, borders and bullets. You will learn in a fun hands-on environment. Instructor: Dr. Theresa McDonald

**MICROSOFT EXCEL 2013:  
BEGINNER****Tuesdays, Oct. 14-28 | 6-9 p.m. | \$80 | 3 weeks**

This course teaches the basics of the new Excel 2013. Topics include creating, editing, formatting, saving, and printing worksheets. You will create formulas, use functions, and create charts in a hands-on environment. Instructor: Dr. Theresa McDonald

**ADVANCED HANDS-ON  
PC TROUBLESHOOTING****Saturdays, Sept. 13 & 20 | 9 a.m. -2:30 p.m.****\$89 | 2 days**

Pre-requisite: Ability to navigate the Internet. Prefer students take the “Troubleshooting and Repairing/Resolving Common PC Problems” class first, but not a requirement. In this course you will learn how obtain and use diagnostic software for troubleshooting and maintenance, and how to upgrade your laptop or desktop. You will also do hands-on PC trouble shooting. Learn the value of updates/security and find out how to go “under the hood” of any laptop or desktop PC to replace failed components. Students will be encouraged to bring in problem PCs for hands-on experience troubleshooting. Save \$\$\$.

Instructor Robin Gayles is an A+ certified IT tech support professional with more than 30 years of experience.

**QUICKBOOKS PRO/PREMIER/  
ENTERPRISE****Thursdays, Sept. 4-Nov. 20 | 6:30-8:30 p.m.****\$240 | 12 weeks**

This course covers all of the financial software’s programs for the business owner or those wishing to learn QuickBooks. Some of the topics will include creating a company chart of accounts, accounts payable, accounts receivable, inventory, payroll, bank reconciliation and financial reporting. Instructor: Cynthia Pride

# DANCE/MUSIC

**BEGINNER BALLROOM****Thursdays, Sept. 4-Oct. 9 | 6:30-7:30 p.m.****\$40 | 6 weeks**

Learn the basics of the fox trot, waltz, rumba and more with emphasis on lead and follow techniques, music interpretation, timing and styling. Instructor: Bethany Hanna

**BELLY DANCING****• Thursdays, Sept. 4-Oct. 9 | 7-8 p.m.****\$90 | 6 weeks****• Thursdays, Oct. 16-Nov. 20 | 7-8 p.m.****\$90 | 6 weeks**

This course is an introduction to Middle Eastern belly dancing. The type of dance taught is Raqs Sharki, or traditional Middle Eastern dance. Students will learn the basics of Egyptian and Turkish dance steps, zill playing, and veil work. Instructor: Rani Al Amar

COUNTRY/WESTERN DANCE

- Mondays, Sept. 8-29 | 7-8 p.m. | \$40 | 4 weeks
- Mondays, Oct. 6-Nov. 3 (Skip Oct. 13th)  
7-8 p.m. \$40 | 4 weeks

Do you enjoy country and western music? If so, join us in this fun-filled class and learn the popular Cotton-Eyed Joe, two-step, three-step, shuffle, waltz, line dances and many more. Instructors: Sandy & Dick Frances/Jeff Taylor

COUNTRY WESTERN II

**Mondays, Oct. 6-27 (Skip Oct. 13th)**  
**8-9 p.m. | \$40 | 3 weeks**

A continuation of C/W I. Participants will further develop the basic steps with emphasis placed on turns. New dances will also be introduced. COUPLES ONLY. Instructors: Sandy & Dick Frances/Jeff Taylor

COMMUNITY MUSIC SCHOOL

Texarkana College Community Music School is an important part of the music department at Texarkana College. Music faculty work alongside professional teachers from the community to offer the highest level of instruction to students of all ages. Students have access to all Music Department facilities, including the Music Hall, library, piano lab, and practice rooms. Additionally, students perform in recitals, both on and off campus, and participate in a wide variety of festivals and contests. Lessons are given each week. Students may elect 30 minute, 45 minute or 60 minute lessons. *NOTE: Effective September 1, 2013, a \$20 late fee will be charged to students who pay after the 22nd of each month.*

LESSONS OFFERED

- Piano • Woodwinds – Flute • Organ • Brass – trombone, baritone, tuba • Voice • Theory & Musicianship • Group Piano • Composition
- Conducting • Guitar

For classes taught by community teachers:

30 min.....	\$72
45 min.....	\$108
60 min.....	\$144

For classes taught by TC faculty:

30 min.....	\$120
45 min.....	\$180
60 min.....	\$240

GENERAL INTEREST

FIRE ACADEMY

This program is a 14-week academy designed to prepare trainees for a career as a firefighter. The academy meets all requirements of the Texas Commission on Fire Protection (TCFP) as a structure firefighter training site, and trainees who successfully complete the academy will be eligible for the certification exam given by the TCFP. Upon completion of the academy, successful passing of the state practical and written exam, and completion of emergency medical training, trainees can certify as structure firefighters.

**In-district tuition: \$1,960**

**Out-of-district tuition: \$2,960**

**Classes run Monday-Friday, 8 a.m.-5 p.m.**

Upcoming sessions:

- September 2-Dec. 12, 2014
- January 12-April 24, 2015
- May 11-August 14, 2015

ACCELERATE TEXARKANA

Earn your GED while attending college! You can train for your new career while you work toward your GED. Choose from: office careers, construction technology, welding, certified nursing assistant, and automotive technology. Applicants must:

- Be 18 years of age or older
- Hold a valid Texas ID or driver's license
- Be a Texas resident
- Attend classes Monday-Friday, 8 a.m.-3 p.m.
- Attend mandatory 6-week bridge program prior to starting college classes
- Pay \$100 non-refundable tuition fee
- Pay GED testing fee

For more information, contact Katie Jewell, Accelerate Texarkana Coordinator, Texarkana College Career Education Center, 903-823-3085, [katie.jewell@texarkanacollege.edu](mailto:katie.jewell@texarkanacollege.edu)

BASIC BRIDGE FOR BEGINNERS

**Thursdays, Sept. 18-Oct. 23 | 5-7 p.m.**  
**\$35 | 6 weeks**

Come join us and learn to play Basic Bridge. No formal instruction! No pre-arranged hands! Learn bridge by playing several hands each class beginning with the fundamental mechanics of the game. Learn and practice the principles of bidding. By the

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[/TexarkanaCollegeCE](https://www.facebook.com/TexarkanaCollegeCE)



end of this course you will be comfortable playing bridge with your friends. Instructor: Linda King

## CHURCH MUSIC PROGRAM

**Monday, August 25-December 22**

**16 weeks per course**

Earn formal training focusing on sacred music from Texarkana College's new Church Music Program. This program is optimized for adult learners and will be offered at night. Topics include:

- **Foundations of Music** | \$160  
Tuesdays & Thursdays | 5-6:30 p.m.
- **Music Appreciation** | \$160  
Thursdays | 6-9 p.m.
- **Texarkana Regional Chorale** | \$70  
Tuesdays | 6:30-9 p.m.
- **Conducting\*** | \$115
- **Voice\*** | \$270
- **Organ\*** | \$270
- **Piano\*** | \$270

*\*Teacher and student will determine meeting times.*  
Students must take a combination of Voice/Organ and/or Piano to earn a certificate of completion. After successful completion of all courses, students will receive a certificate of completion from the Continuing Education Division.

## ESL (ENGLISH AS A SECOND LANGUAGE) FOR ADULTS

**Tuesday & Thursdays, Sept. 9-Oct. 16**

**6-8 p.m. | \$45 | 6 weeks**

This course will teach basic, practical English language skills for adults, with an emphasis on language used in everyday life situations at work, in the marketplace, and in medical facilities. Instructor: Kim Covey

## INTRODUCTION TO SIGN LANGUAGE

**Tuesdays & Thursdays, Sept. 9-Oct. 30**

**5-6 p.m. | \$70 | 8 weeks**

This is a beginning sign language course for those interested in communicating with people who are deaf or hard of hearing and use sign language as their mode of communication. We will cover introductory vocabulary, basic sentences and some basic cultural information. Instructor: Britni Huggins

## HOLIDAY SIGNS

**Saturday, Nov. 8 | 11 a.m.-12:30 p.m. | \$30 | 1 day**

Learn holiday-appropriate signs for Thanksgiving and Christmas, including how to sign Jingle Bells and Rudolph the Red Nose Reindeer. Children as young as three are welcome, but must have a parent with them. Instructor: Britni Huggins

## PARALEGAL STUDIES

**Tuesdays & Thursdays, Sept. 2-Nov. 20**

**6-9 p.m. | \$799 | 16-20 class meetings**

This course is available to students who wish to build upon their knowledge of the legal system and paralegal studies with classes in specialized facets of current law. Your study and concentration on substantively specific materials will enable you to gain a strong competitive edge over other paralegals. The additional training gained through participation in these classes will embellish your legal knowledge and skills, which in turn will assist you in handling your own legal matters. Topics covered in this course include, but are not limited to, elder law, guardianship and probate law; family law (including divorce, annulments, separation, custody, child support, protective orders), personal injury claims (with emphasis placed on insurance – what type you need and what type to avoid), real estate law, criminal law, and litigation of business matters, malpractice, and juvenile matters. This course will provide an overview of bankruptcy, foreclosure and credit problems that affect a large segment of our population today. Students who successfully complete the 16-week course will receive a Certificate of Completion from The Honorable W. Kelvin Wyrick, who has recently served as a Circuit Judge in Miller and Lafayette counties in Arkansas.

## FINANCIAL WORKSHOP: YOUR SOURCE FOR FINANCIAL EDUCATION

**Tuesdays, Sept. 9-30 | 6:30-7:30 p.m.**

**Free | 4 weeks**

Financial education is an important step in helping you achieve a better future. That is why our Financial Workshop: Your Source for Financial Education offers clear and practical investing education in a convenient and comfortable format. By attending this workshop, you'll gain a better understanding of the key principles of saving and investing and also learn the specific strategies to help reach your long term goals. Instructor: Gary Klein

## RETIREMENT SOLUTIONS

**Thursday, Oct. 2 | 6-7:30 p.m. | Free | 1 night**

For people who are thinking about retiring or who have retired. Learn retirement plan distribution options and how to manage income and expenses during retirement. Instructor: Steven Jumper

## STARRY NIGHTS: INTRO TO OBSERVATIONAL ASTRONOMY

**Saturday, Oct. 18-25 | 2-5 p.m. | 2 weeks | \$49**

Learn how to tell the planets from the stars using the unaided eye. Learn how to spot the major constellations, then use binoculars to get a deeper look at celestial objects. Weather permitting, view objects such as the moon, some stars and planets through a large telescope. You'll also learn how to buy the right telescope for you and your family. Class conducted by Robin Gayles, amateur astronomer since childhood.

## PROFESSIONAL TRUCK DRIVING

All classes are held Monday-Friday and are 5 weeks long.

- **Aug. 4-Sept. 6, 2014 | 7 a.m.-4 p.m.**
- **Sept. 2-Oct. 3, 2014 | 7 a.m.-4 p.m.**
- **Oct. 6-Nov. 7, 2014 | 7 a.m.-4 p.m.**
- **Nov. 3-Dec. 6, 2014 | 7 a.m.-4 p.m.**
- **Dec. 1-Jan. 10, 2015 | 7 a.m.-4 p.m.**

**Tuition: \$4,191.** Includes D.O.T. physical and drug test prior to class start, and CDL permit as well as CDL license fees.

This course is 200 hours of full comprehensive training for a Class A CDL. This course specifically trains for combination tractor trailer operations and safety; it also includes training for Doubles, Triples, Tankers, as well as Hazmat endorsements. Students get 40 hours of classroom training to prepare for their CDL permit test and then 160 hours of road training to prepare for the CDL road test. For more information, please call Staci Ragsdale at 903-823-3434.

# SCHOOL OF BLADESMITHING

## INTRODUCTION TO BLADESMITHING

**Mondays-Fridays, Sept. 8-12 & Sept. 15-19  
8 a.m.-5 p.m. | \$850 | 2 weeks**

This two-week course is designed for anyone interested in making quality hand forged blades. Course will include lecture and hands-on work.

## HANDLES AND GUARDS

**Mondays-Fridays, Sept. 29-Oct. 3 | 8-5 p.m.  
\$700 | 1 week**

Includes detailed information on handles, both full-tang and narrow tang, guards, butt caps, deco-



rative file work, spiral dagger handles, silver inlay work, finished blades, etc.

## DAMASCUS STEEL

**Mondays-Fridays, Sept. 22-26 | 8 a.m.-5 p.m.  
\$700 | 1 week**

Basic patterns will be included in this detailed study of Damascus. Attention will also be given to pattern variations, pattern manipulation, etc.

# RIGHT TRACK ACADEMY

The Right Track Academy is designed for individuals who are required to take court ordered courses in the State of Texas for a variety of reasons. Each course offered is taught by a professional instructor who is committed to providing the guidance necessary to assist participants in obtaining a positive focus while also improving his or her way of life. Texarkana College is committed to providing the highest quality training in all aspects of the program.

## TEXAS ALCOHOL EDUCATION FOR MINORS (AEMP)

- **Friday, Nov. 7, 5-8 p.m. & Sat., Nov. 8  
9 a.m.-12 p.m. | \$100 | 2 classes**
- **Friday, Jan. 30, 5-8 p.m. & Sat., Jan. 31  
9 a.m.-12 p.m. | \$100 | 2 classes**

Texarkana College provides state-approved AEMP classes certified by Texas Department of State of Health Services. This class is for persons who have received citations for alcohol related offenses while under the age of 21. Upon completion of the course, the participant is presented with a Texas State issued numbered certificate. Texas legislation mandates the courts require those under 21 who receive alcohol citations to complete a state approved alcohol awareness course. The course



consists of a six-hour program and exit interview. It is conducted in two three-hour sessions and a scheduled exit interview. It contains information about alcohol advertising, alcohol's effect on motor skills, accidents related to alcohol, symptoms of alcohol problems, laws, and decision-making. (6 hours) Instructor: David Gafford. *Students under the age of 15 will be required to have a parent or guardian in class.*

### FIRST TIME OFFENDER COURSE

- **Wednesdays & Thursdays, Sept. 24-25**  
6-9 p.m. | \$60
- **Wednesdays & Thursdays, Nov. 5 & 6**  
6-9 p.m. | \$60

This class is designed for the offender who is in the criminal justice system for the first time, or who has a minor criminal background. Students will learn how to avoid negative influences, handle stress and take responsibility for themselves giving them the skills that will enable them to make positive changes in their lives. Students will learn how to control aggressive impulses and use constructive problem-solving techniques (6 hours). Instructor: Doug Bowers. *Students under the age of 15 will be required to have a parent or guardian in class.*

### PARENTING SKILLS

- **Fridays, Sept. 19 & 26 | 6-9 p.m. | \$50 | 2 weeks**
- **Fridays, Nov. 7 & 14 | 6-9 p.m. | \$50 | 2 weeks**

Texarkana College offers a program for parents in need of improving parenting skills. Court-ordered referrals are accepted, but parents can also attend without being referred. Good parenting skills can be learned behaviors. The challenges and experiences of our lives directly affect the environment we create for our own children. Parents will learn about building self-esteem as well as the self-esteem of their children. They will also learn new discipline and behavior management techniques. They are encouraged to contribute to class discus-

sions to express opinions and needs. Educating parents on potential childcare problems, before they arise, is very important in the prevention of abuse and neglect. (6 hours). Instructor: Luretha Loudermill

## SPORTS/FITNESS

### AGE GROUP SWIM WHITE

**Mon./Wed. or Tues./Thurs., Sept. 3-Dec. 19**  
4:30-5:30 p.m. | \$40/month

This swim program is designed for those who have had no competitive swim background or has just begun to swim competitively. Emphasis will be placed on perfecting swim stroke techniques and starts/turns as competitive swimming is the objective. Students will be assigned meeting day according to skills. New students must have prior approval from coach. Students will meet twice a week either on TTh or MW, whichever date is assigned by coach. NOTE: Effective September 1, 2014, a \$20 late fee will be charged to students who pay after the 22nd of each month. Instructor: Eric Vogan

### AGE GROUP SWIM RED

**Mondays-Fridays, Sept. 3-Dec. 19**  
4-5:30 p.m. | \$60/month

This swim program is limited to competitive swimmers who have a desire to compete in an advanced level. NOTE: Effective September 1, 2014, a \$20 late fee will be charged to students who pay after the 22nd of each month. Instructor: Eric Vogan

### BODYSculPTING

- **Tuesdays & Thursdays, Aug. 26-Sept. 18**  
5:30-6:30 p.m. | \$45 | 4 weeks
- **Tuesdays & Thursdays, Sept. 30-Nov. 6**  
5:30-6:30 p.m. | \$65 | 6 weeks
- **Tuesdays & Thursdays, Nov. 18-Dec. 18**  
(No class week of Thanksgiving)  
5:30-6:30 p.m. | \$45 | 4 weeks

A group fitness class that works on shaping, toning and flexibility. This workout uses weights, resistance tubing and a step to create muscle tone, muscular endurance, flexibility and strength. Great for ladies who need to get into shape or who want to stay that way. Instructor: Melissa Keil

### FENCING FOR AGES 10 & UP

**Tuesdays, Sept. 9-Oct. 14 | 6-7 p.m. | \$60 | 6 weeks**  
A basic foil course designed for ages 10 & up.

Exercise in basic foil promotes eye and hand coordination, balance, critical thinking skills, and self-discipline. This course will cover all the basic elements of fencing from blade work to etiquette. Equipment provided. Instructor: Della Ellis

### **GYMNASTICS – ACRO**

- **Thursdays, Sept. 4-Oct. 9 | 7-8 p.m.**  
\$60 | 6 weeks
- **Thursdays, Oct. 16-Nov. 20 | 7-8 p.m.**  
\$60 | 6 weeks

For beginning and intermediate students ages 7 and up. Correct techniques in tumbling, floor exercises and balance beam will be stressed. Leotards should be worn by girls and shorts with T-shirts by boys. Hair should be secured away from face (ponytail). Instructor: Katherine Brown

### **GYMNASTICS – TINY TUMBLER**

- **Thursdays, Sept. 4-Oct. 9 | 6-7 p.m.**  
\$60 | 6 weeks
- **Thursdays, Oct. 16-Nov. 20 | 6-7 p.m.**  
\$60 | 6 weeks

For beginning and intermediate students ages 4 to 6. Correct techniques in tumbling, floor exercises and balance beam will be stressed. Leotards should be worn by girls and shorts with T-shirts by boys. Hair should be secured away from face (ponytail). Instructor: Katherine Brown

### **ULTIMATE KICKBOXING**

- **Mondays & Wednesdays, Aug. 4-Sept. 10**  
5:30-6:30 p.m. | \$80 | 6 weeks
- **Mondays & Wednesdays, Sept. 15-Oct. 22**  
5:30-6:30 p.m. | \$80 | 6 weeks
- **Mondays & Wednesdays, Oct. 27-Dec. 10**  
5:30-6:30 p.m. | \$80 | 6 weeks
- **Mondays, Wednesdays & Fridays,**  
**Aug. 4-Sept. 12 | 5:30-6:30 p.m. | \$95 | 6 weeks**
- **Mondays, Wednesdays & Fridays,**  
**Sept. 15-Oct. 24 | 5:30-6:30 p.m. | \$95 | 6 weeks**
- **Mondays, Wednesdays & Fridays,**  
**Oct. 27—Dec. 12 | 5:30-6:30 p.m. | \$95 | 6 weeks**

Are you ready? Experience the most powerful workout that will change your life. This cardiovascular training program is performed by using martial arts and boxing movements that combine with fitness and flexibility. It will improve your strength and endurance while at the same time help you burn those calories. Feel more confident with your body! SO LET'S DO IT! Instructor: Olivia Griffin

### **LADIES AQUATIC MOVE & GROOVE**

- **Tuesdays & Thursdays, Sept. 23-Oct. 30**  
5:30-6:30 p.m. | \$40 | 6 weeks
- **Tuesdays & Thursdays, Nov. 6-Dec. 18**  
5:30-6:30 p.m. | \$40 | 6 weeks

Easy to follow movements set to music designed to burn calories and tone muscles. Class format/music changes every class. Class taught by Barbey Larey, ACE & SCE Certified Group Fitness Instructor, Water Aerobic Certified Cooper Clinic.

### **WATER WORKOUT FOR LADIES AND GENTLEMEN CARDIO**

- **Mondays & Wednesdays, Sept. 3-Sept. 29**  
1:30-2:30 p.m. | \$35 | 4 weeks
- **Mondays & Wednesdays, Oct. 1-27**  
1:30-2:30 p.m. | \$35 | 4 weeks

Water cardio involves working out in the water using things like jogging and kicking, and some swimming kicks (paddle board will be used). Students who want to learn to swim are welcome. Must be at least 16 years old. Instructor: Ati Brower

### **WATER WORKOUT FOR LADIES AND GENTLEMEN: TOTAL BODY**

- **Tuesdays & Thursdays, Sept. 2-Sept. 25**  
1:30-2:30 p.m. | \$35 | 4 weeks
- **Tuesdays & Thursdays, Sept. 30-Oct. 23**  
1:30-2:30 p.m. | \$35 | 4 weeks
- **Tuesdays & Thursdays, Oct. 28-Nov. 20**  
1:30-2:30 p.m. | \$35 | 4 weeks
- **Mondays, Tuesdays & Thursdays,**  
**Dec. 2-Dec. 18 | 1:30-2:30 p.m. | \$35 | 3 weeks**

Water workout is a total body workout where you will be working out by using the resistance of the water doing cardio and weights (floaties) to gain your endurance, mobility and muscle strength. This course is would benefit anyone who is looking for water therapy and rehab. Instructor: Ati Brower

### **YOGA WITH DONNA**

- **Mondays & Wednesdays, Sept. 15-Oct. 15**  
6-7:30 p.m. | \$95 | 5 weeks
- **Mondays & Wednesdays, Nov. 3-Dec. 17**  
6-7:30 p.m. | \$105 | 6 weeks

Recharge, rejuvenate, and reconnect in a unique way that blends yoga practice, relaxation, meditation and tools for living a healthy lifestyle. These classes are accessible to everyone---novice or seasoned practitioner. Taught by Donna Blair, 500-hour professional training from the Kripalu Center.





*Use the water to your advantage in our water workout classes, held rain or shine in TC's indoor, heated Olympic-sized pool.*

## YOGA WITH LYNNEL

- **Tuesdays & Thursdays, Sept. 2-25**  
8:30-10 a.m. | \$80 | 4 weeks
- **Tuesdays & Thursdays, Oct. 7-30**  
8:30-10 a.m. | \$80 | 4 weeks
- **Tuesdays & Thursdays, Nov. 4-Dec. 18**  
8:30-10 a.m. | \$110 | 5.5 weeks

Revitalize the body through postures, breathing exercises, relaxation techniques, and meditation. Through the practice of Kripalu Yoga, you can enhance flexibility, cultivate awareness, clear the mind, and nurture the roots of a healthy lifestyle. This class is designed to adapt to all body types, ages, and fitness levels. Taught by Lynnel Westerman, Certified Kripalu Yoga Instructor

## YOGA NIDRA: THE ART OF RELAXATION

- **Thursdays, Sept. 4-25 | 6:30-7:30 p.m.**  
\$40 | 4 weeks
- **Thursdays, Oct. 9-30 | 6:30-7:30 p.m.**  
\$40 | 4 weeks
- **Thursdays, Nov. 13-Dec. 18 | 6:30-7:30 p.m.**  
\$50 | 5 weeks

The timeless practice of Yoga Nidra is a guided deep relaxation technique allowing profound rest and healing while improving quality of life.

Release and transform tension spontaneously and effortlessly through body awareness cues and visualizations while in a comfortable position. Gentle stretching will be part of the process. Perfect for anyone, including those looking to relieve stress and/or in a healing mode. Come and experience a weekly reset button for yourself! Taught by Lynnel Westerman, Certified Yoga Teacher and member of Kripalu Yoga Teachers Association. No prior experience necessary.

## ZUMBA GOLD

**Tuesdays & Thursdays, Oct. 14-Nov. 20**  
6-7 p.m. | \$48 | 6 weeks

This is an easy-to-follow-dance fitness program designed for the active older adult, the true beginner and/or people who are not used to exercising. This Latin-inspired, calorie-burning, invigorating fitness class provides modified, low-impact moves that are easy-to-follow for a healthy, active lifestyle. We will be doing the Salsa, Cha-Cha, Merengue, Cumbia, Twist, Charleston, Belly Dance, and Line Dancing. Come join the fun! Students will need to bring tennis shoes, something to drink and a small towel. Instructor: Judy Godwin





# NEW ONLINE E-LEARNING HEALTHCARE COURSES

Texarkana College announces the availability of our new online e-learning healthcare courses from Health Ed Today! These courses are highly interactive and provide students with an enriched learning experience.

Each course includes:

- 24 hour a day instructor support & course mentors
- engaging labs, student exercises and course videos
- all textbooks, workbooks and student materials
- a new “Secure Student Website” – including career resources & other training
- certain programs include clinical externships!

The following courses are available anytime!

- **Pharmacy Technician** | \$1,299
- **Clinical Medical Assistant** | \$2,499
- **Dental Assisting** | \$1,299
- **Medical Billing & Coding** | \$1,399
- **Medical Coding ICD-10** | \$999
- **EKG Technician** | \$1,299
- **Electronic Health Records Management** | \$1,299
- **Phlebotomy Technician** | \$1,299
- **Medical Administrative Assistant** | \$1,299
- **Dialysis Technician** | \$1,299
- **Medical Terminology** | \$499
- **ECG / EKG Course for Nurses** | \$699

Note: ask us about national or state certification and clinical externship opportunities through these courses!

To ensure that all students have the resources they need to succeed, students will have access to a secure “Student Portal” website which includes:

- Career building exercises, resume writing tips, interview techniques, etc..
- Career mentors – there to help students take the next step in their career!
- Other skills training including lifelong learning skills, healthcare review, etc.

Visit us online at <http://www.healthedtoday.com/texarkanacollege> to experience a Course Demo and to learn more about these exciting new programs! For additional information, please contact Texarkana College at 903-823-3384, email [joanne.rose@texarkanacollege.edu](mailto:joanne.rose@texarkanacollege.edu) or call toll free 1-888-963-5967.

The Health Ed Today courses were developed through a partnership with leading education organizations including Pearson Education, E-College and Condensed Curriculum International.

# ALLIED HEALTH

## ALLIED HEALTH HEALTHCARE PROFESSIONS COURSES

All registrants must be 18 year of age and proof of high school education or GED equivalent. Please visit [www.texarkanacollege.edu](http://www.texarkanacollege.edu), Cont. Ed., for additional information on course description & pre-requisite information. Registration fees include textbooks and supplies, unless otherwise specified for course.

### CERTIFIED NURSE AIDE COURSE

**Mon., Tues., Thurs., Aug. 25-Nov. 13**

**5-9 p.m. | 144 hrs. | 12 weeks | \$650**

The Certified Nurse Aide course prepares entry level nursing assistants to achieve a level of knowledge, skills and abilities essential to provide basic care to patients and/or residents of hospitals, assisted living and long-term care facilities.

### CLINICAL MEDICAL ASSISTANT

**Tues. & Thurs., Sept. 16-Dec. 16, 6-9:30 p.m.,  
and Saturdays, 9/20, 9/27, 10/11, 10/25, 11/8,  
11/22 & 12/6, 9 a.m.-4:30 p.m.**

**140 hrs. + 160 hrs. + Externship | 14 weeks | \$2400**

This program will train students to assist physicians by performing functions related to the clinical responsibilities of the medical office. In addition, students will learn skills for Phlebotomy and EKG Technician.

### DENTAL ASSISTING COURSE

**Tues, Wed. & Thurs., Sept. 2-Dec. 18**

**6-9 p.m. | 144 hrs. | 16 wks. | \$1,800**

The Dental Assisting course prepares students for entry level positions and covers the relevant material necessary to successfully complete the Texas State Board Dental Exam for Dental Assistants. The course includes a CPR certification.

### EKG TECHNICIAN COURSE

**Mon. & Wed., Sept. 15-Nov. 3 | 6-9:30 p.m.**

**50 hrs. | 8 wks. | \$1,000**

This comprehensive 50-hour course prepares students to function as EKG Technicians and successfully complete EKG certification exam. The course will include important practice background information on anatomy & physiology of the heart, medical disease processes, medical terminology, medical ethics, and legal aspects of patient contact.

### MEDICAL ADMINISTRATIVE ASSISTANT

**Mon. & Wed., Sept. 15-Nov. 3 | 6-9:30 p.m.**

**50 hrs. | 8 wks. | \$1,000**

This course covers information on the medical assisting profession, interpersonal skills, medical ethics and law, medical terminology, basic insurance billing & coding, telephone techniques, scheduling appointments, medical records management and management of practice finances. A great course for medical office professionals!

### MEDICATION AIDE FOR LONG TERM CARE COURSE

**Mon., Tues., & Thurs., Sept. 15-Dec. 4 | 5-9 p.m.**

**144 hrs. | 12 wks. | \$650**

Extend your healthcare profession to the next level by obtaining certification as a Medication Aide for Long Term Care.

### NCLEX-PN

**Thurs., & Fri., Dec. 11 & 12, 8 a.m. - 4 p.m.**

**2 days | 24 hrs. | Call 800-933-7277 for course fee**

Graduate nurses will have the opportunity to prepare for State Board exams by attending this course. Participants must register through Nursing Education Consultants instead of Texarkana College.

### PHARMACY TECHNICIAN COURSE

**Mon., & Thurs. Sept. 15-Dec. 4 | 6-9:30 p.m.**

**12 wks. | 80 hrs. Classroom + 80 hrs. Externship  
\$1,400**

A comprehensive 160-hour program that will prepare the student to work as pharmacy technician in retail or other pharmacy setting and to successfully complete the Pharmacy Technician Certification Board exam.



*Texarkana College is an approved provider of continuing nursing education by the Texas Nurses Association, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation.*

PHLEBOTOMY TECHNICIAN  
COURSE

Mon. & Wed., Sept. 15-Nov. 24 | 6-9:30 p.m.  
Saturdays 10/4, 10/18, 11/15, 9 a.m.-3 p.m. | \$1,600  
11 wks. | 90 hrs. Classroom + 80 hrs. Externship

The course prepares students to collect blood specimens from clients for the purpose of laboratory analysis. Students will review blood collection, the skills needed to perform a venipuncture and other collection techniques.

RN-REFRESHER (RE-ENTRY NURSING  
UPDATE)

Start dates will be scheduled as student requests to complete course | 88 hrs. | # of wks. will vary | \$850

This course will provide students who have completed the web didactic portion web site through Austin Community College. In addition, the participant will be scheduled to complete 16 hours of skill demonstration and 72 hours of preceptorship at a local facility. Total 88 hours for course completion. Prerequisite information will provided on the TC Continuing Education, Allied Health home page.

CPR/BLS/FIRST  
AID

The American Heart Association strongly promotes knowledge and proficiency in all AHA courses and has developed Instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the AHA. Any fees charged for such a course, except for a portion of fees needed for AHA course materials; do not represent income to the AHA.

ACLS: ADVANCED CARDIAC  
LIFE SUPPORT

\$195 includes book and AHA card

A two-day course that will develop skills and knowledge relevant to the practice of pre-hospital and hospital personnel in cardiac management. PRE-ASSESSMENT TEST REQUIRED PRIOR TO COURSE. MUST BRING BOOK TO CLASS.

Sept. 29-30	MT	8 a.m.-5 p.m.	2 days
Oct. 20-21	MT	8 a.m.-5 p.m.	2 days
Nov. 18-19	TW	8 a.m.-5 p.m.	2 days
Dec. 8-9	MT	8 a.m.-5 p.m.	2 days

ACLS RENEWAL

\$165 includes book and AHA card

This course is available for those who have current ACLS recognition from the American Heart Association.

PRE COURSE ASSESSMENT TEST REQUIRED. Must bring book to class.

Sept. 22	Mon	8 a.m.-4 p.m.	1 day
Oct. 28	Tues.	8 a.m.-4 p.m.	1 day
Nov. 12	Wed.	8 a.m.-4 p.m.	1 day
Dec. 11	Thur.	8 a.m.-4 p.m.	1 day

CPR: BLS HEALTHCARE PROVIDER

\$65 includes book and AHA card

Designed for the medical person and will be taught according to guidelines of the American Heart Association. NO DOOR REGISTRATION.

Sept. 6	Sat.	8 a.m.-1 p.m.	1 day
Sept. 20	Sat.	8 a.m.-1 p.m.	1 day
Sept. 27	Sat.	8 a.m.-1 p.m.	1 day
Oct. 4	Sat.	8 a.m.-1 p.m.	1 day
Oct. 18	Sat.	8 a.m.-1 p.m.	1 day
Nov. 1	Sat.	8 a.m.-1 p.m.	1 day
Dec. 6	Sat.	8 a.m.-1 p.m.	1 day
Dec. 20	Sat.	8 a.m.-1 p.m.	1 day

CPR: BLS HCP RENEWAL

\$65 includes book and AHA card

For those who have previously been trained in BLS with the American Heart Association and have a current BLS card. NO DOOR REGISTRATION.

Sept. 6	Sat.	2-6 p.m.	1 day
Sept. 24	Wed.	6-10 p.m.	1 night
Oct. 4	Sat.	2-6 p.m.	1 day
Oct. 22	Wed.	6-10 p.m.	1 night
Nov. 1	Sat.	2-6 p.m.	1 day
Nov. 12	Wed	6-10 p.m.	1 night
Dec. 6	Sat.	2-6 p.m.	1 day
Dec. 17	Wed.	6-10 p.m.	1 night

FIRST AID PEDIATRIC WITH CPR/AED

\$65 includes book and AHA card

Provides first aid and adult & pediatric CPR for Childcare providers, industry, teachers and others. Card issued by American Heart Association good for 2 years. NO DOOR REGISTRATION.

Sept. 13	Sat.	8 a.m.-4 p.m.	1 day
Oct. 11	Sat.	8 a.m.-4 p.m.	1 day
Oct. 27/29	MW	6-9:30pm	2 nights
Nov. 8	Sat.	8 a.m.-4 p.m.	1 day
Nov. 17/19	MW	6-9:30pm	2 nights
Dec. 13	Sat.	8 a.m.-4 p.m.	1 day

**BLS/HS CPR INSTRUCTOR TRAINING****Wed., Nov. 5 | 8:30 a.m. - 4:30 p.m. | 1 day | \$180**

This course is designed to prepare those interested to become a certified BLS Instructor and begin teaching AHA courses. Call Kathy Jordan at 903-832-3294 for information on prerequisites and exit criteria available upon request.

## EMERGENCY MEDICAL TECHNICIAN/ PARAMEDIC COURSES

More information on course descriptions is available at [www.texarkanacollege.edu](http://www.texarkanacollege.edu), Cont. Ed., Allied Health, Fall 2014, EMT and Paramedic.

**EMERGENCY MEDICAL  
RESPONDER/EMERGENCY  
CARE ATTENDANT**

**Tues & Thurs., 6-10 p.m. | Oct. 7-Dec. 16 | 80 hrs.  
11 wks. | \$200 (does not include books or CPR  
certification)**

This course is designed to train participants to become emergency medical responders at the basic level prior to ambulance arrival.

**EMT/PARAMEDIC CONTINUING  
EDUCATION TOPICS**

**Tuesday, Sept. 2- Dec. 16, | 6-10 p.m. | 24 hrs.  
11 wks. | \$65**

EMTs and Paramedics will have the opportunity through this offering to attend selected required topics and additional elective topics through the academic credit initial EMT and Paramedic courses and transition courses through this offering. Participants may register any time during the EMR course schedule above.

## SEMINARS & TRAINING

More information regarding seminar description of topics are available at [www.texarkanacollege.edu](http://www.texarkanacollege.edu) Cont. Ed., Allied Health, and Fall 2014, Seminars.

**ADDICTION PROFESSIONALS  
UPDATE 2014**

**Thurs. & Fri., Sept. 18 & 19 | 8 a.m.-5 p.m.**

**7.0 contact hrs./day | Cost to be announced**

**CHILDCARE CONFERENCE**

**Sat., Oct. 25 | 8 a.m.-5 p.m. | 7.0 contact hrs.**

**Cost to be announced**

**DENTAL UPDATE**

**Fri., Nov. 7 | 8 a.m.-5 p.m. | 7.0 contact hrs.**

**Cost to be announced**

**DIALECTICAL BEHAVIOR  
THERAPY TRAINING**

**Thurs.-Sat., Sept. 25-27**

**8 a.m.-5 p.m. | Cost to be announced**

This training on the foundations of Dialectical Behavior Therapy (DBT) with Laura Huff, LMSW. DBT was developed by Marsha Linehan, Ph.D., ABPP, at the University of Washington, is a comprehensive cognitive-behavioral treatment that was originally developed to treat chronically suicidal individuals suffering from borderline personality disorder (BPD).

**TRAUMA MODEL THERAPY:  
A TREATMENT APPROACH  
FOR TRAUMA, DISASSOCIATION  
AND COMPLEX COMORBIDITY**

**Friday, Oct. 17 | 8 a.m. - 5 p.m.**

**7.0 contact hours | Cost to be announced**

Colin Ross, M.D and Melissa Engle, MS, ATR, LPC will co-present a full-day workshop to explain the principles and techniques of Trauma Model Therapy (TMT) which is suitable for a wide range of mental disorders and addictions including PTSD.



# NOW TRAINING HEROES

The new Texarkana College Fire Academy will prepare you for a career that provides great personal satisfaction and generally provides good salaries, benefits and pension plans. In this 14-week program, you'll learn the skills you need to save lives, save property, and bring order to chaotic situations.

Firefighting requires teamwork, dedication, intelligence, and physical stamina. This career consistently ranks as the most prestigious occupation in national public opinion polls.

The academy meets all requirements of the Texas Commission on Fire Protection (TCFP) as a structure firefighter training site, and trainees who successfully complete the academy will be eligible for the certification exam given by the TCFP.

**Monday-Friday, Sept. 2-Dec. 12**  
**8 a.m.-5 p.m. | 14 wks**

**Estimated Cost:**  
**\$1,960 in district**  
**\$2,960 out of district**

*For a full breakdown of tuition and fees, go to [www.texarkanacollege.edu/fire-academy](http://www.texarkanacollege.edu/fire-academy)*



## READY TO

Application packets are available in the Continuing Education Department, located on the first floor of Texarkana College's Nelson Administration Building.

For more information about the Texarkana College Fire Academy, go to [www.texarkanacollege.edu/fire-academy](http://www.texarkanacollege.edu/fire-academy) or call Harry Simms, Fire Academy Coordinator, at 903-823-3404.





# EMPOWER your WORKFORCE

**Texarkana College Workforce & Business Development is committed to helping your business succeed.**

Texarkana College offers a complete, cost-efficient employee training resource which can mean increased productivity and profitability for your company. According to U.S. Department of Labor estimates, 60% of jobs require skills the only 20% of American workers possess.

Training solutions may include but are not limited to:

## **Management**

- Leadership
- Six Sigma Green Belt
- Project Management
- HR Management
- Dale Carnegie

## **Manufacturing & Industrial Training**

- Lean Manufacturing
- Blueprint Reading
- Safety/HazMat
- Welding

## **Business Productivity**

- Diversity
- Presentation Skills
- Customer Service
- Business Writing
- Time Management

## **IT Training**

- MS Office Applications
- Computer Networking/Security

Grant funding may be available for your training needs.

For more information, contact TC Workforce & Business Development today at 903-823-3390.

# REGISTERING ONLINE IS EASY!

You'll love our new online registration system. We encourage all users to save time and postage by registering using our new, easy online process. Here's how it works.

## 1 GO TO CE.TEXARKANACOLLEGE.EDU

Once you're there, select "Get Started" for one of three areas: Personal Enrichment, Healthcare Professions, or Business and Skills Development.





**Personal Enrichment**

Texarkana College Continuing Education offers a variety of affordable non-credit courses for all ages that educate, entertain, and enrich the diverse interests and needs of the community. In our courses, enhance your computer skills, explore the arts, get fit, improve your home, and more. Lifelong learning with Texarkana College is fun, convenient and affordable!

GET STARTED



**Healthcare Professions**

Our Allied Health programs offer training and continuing education opportunities for healthcare professionals. With TC Allied Health, you can work toward a certification, increase your skill set, or earn the continuing education credits you need to maintain your licenses and certifications.

GET STARTED



**Business and Skills Development**

Empower your workforce. Texarkana College Workforce & Business Development is committed to helping your business succeed. We offer a complete, cost-efficient employee training resource, which can mean increased productivity and profitability for your company. According to U.S. Department of Labor estimates, 60% of jobs require skills that only 20% of American workers possess. We offer a wide variety of training opportunities, including management, business productivity, manufacturing and industrial training, and more.

## 2 SELECT YOUR COURSES

Click on the course you are interested in taking. When you're ready, click on the course's section number.



[Find a Course](#) | [Find a Program](#) | [myTCE](#) | [Enrollment](#) | [My Account](#) | [Cart](#)

COURSE CATALOG

Personal Enrichment

Course	Description
CEU0659	<b>Keyhole Gardening</b> This Course is a 3-hour, hands-on workshop on the construction, planting, and maintenance of a keyhole garden. Keyhole gardening is for everyone, whether they have a small space available, are physically challenged, or are an inexperienced gardener. Attendees will take part in the construction of an actual keyhole garden, so please bring gear MORE
CEU0665	<b>Repairing Drywall</b> You've had that hole in your drywall for HOW long? Maybe it's time to just fix it yourself.
CEU0668	<b>General Framing</b> The general framing class will cover introductory elements of framing. Students will learn about framing tools, nail types, nail cutting
CEU0668	<b>Lego</b>

**Repairing Drywall**

You've had that hole in your drywall for HOW long? Maybe it's time to just fix it yourself.

Section	Start Date	Time	Location	Cost	Availability	Action
CEU0668 (1)	Aug 6, 2014	9:00 PM		\$ 40.00	11	<a href="#">ID W</a>

3

## ADD THE COURSE TO YOUR CART AND CHECK OUT

Have you ever bought anything online from a site like Amazon? This works the same way! Simply add your course to your cart. When you're ready, click the "Check Out" button.

The screenshot displays the online registration interface. At the top, navigation links include 'Find a Course', 'Find a Program', 'myTCE', 'Enrollment', 'My Account', and 'Cart'. The main content area is titled 'REGISTRATION' and features the course 'CEDU0865 - Repairing Drywall'. A description states: 'You've had that hole in your drywall for HOW long? Maybe it's time to just fix it yourself.' Below this, the course details are shown: 'CEDU0865 (1)' for '\$ 45.00'. There are buttons for 'ADD TO CART' and 'BUY FOR GEMS'. A 'Quantity' field is set to '1'. The 'Section Description' is 'This for Do it Yourself Home Repairs projects'. The 'Dates' are 'Aug 6, 2014 - Aug 6, 2014' and the 'Time' is '8:00 PM'. A 'FULL SCHEDULE' button is available. The 'Cost Information' table shows a tuition of '\$ 45.00'. The 'Potential Discount Senior Citizen' is '\$ 6.75'. The 'Additional Information' section notes 'Final Enrollment: Aug 6, 2014' and includes a 'REGISTER' button. On the right, a 'SHOPPING CART' sidebar shows the added item 'CEDU0865 (1) REPAIRING DRYWALL Registration' with a 'VIEW CART' and 'CHECK OUT' button. Below the cart, 'ALSO SUGGESTED' courses include 'CEDU1040 Painting Secrets of the Pro' and 'CEDU0868 General Framing'. The 'RECENTLY VIEWED' section shows 'CEDU0865 Repairing Drywall'. A 'KEYWORD SEARCH' bar is at the bottom right.

4

## CREATE A NEW CUSTOMER ACCOUNT

If this is your first time accessing our new online system, you'll need to create a new account. Simply follow the prompt to register and pay for your classes. Next time, you'll be able to log in to your account for an even faster registration experience.

The screenshot shows the 'TEXARKANA COLLEGE Continuing Education' website. It features a 'Customer Account Log In' section with fields for 'Login:' and 'Password:', and a 'LOGIN' button. A note says: 'Please log in using your login when you created your account, or call registrar office for the login to your account.' To the right is a 'Create a new Customer Account' section with a link 'Click here to create a new account.' Below that is a 'Forgot Your Password' section with a link 'Click here to look up your account and have a new password emailed to you.' The footer contains links for 'About', 'Contact Us', 'Privacy', 'Instructor login', and 'Affiliate login', along with the copyright notice '© 2014 Texarkana College'.

## NEED HELP? GIVE US A CALL!

We are happy to walk you through the online registration process. Not comfortable registering online? We can help you through the process.

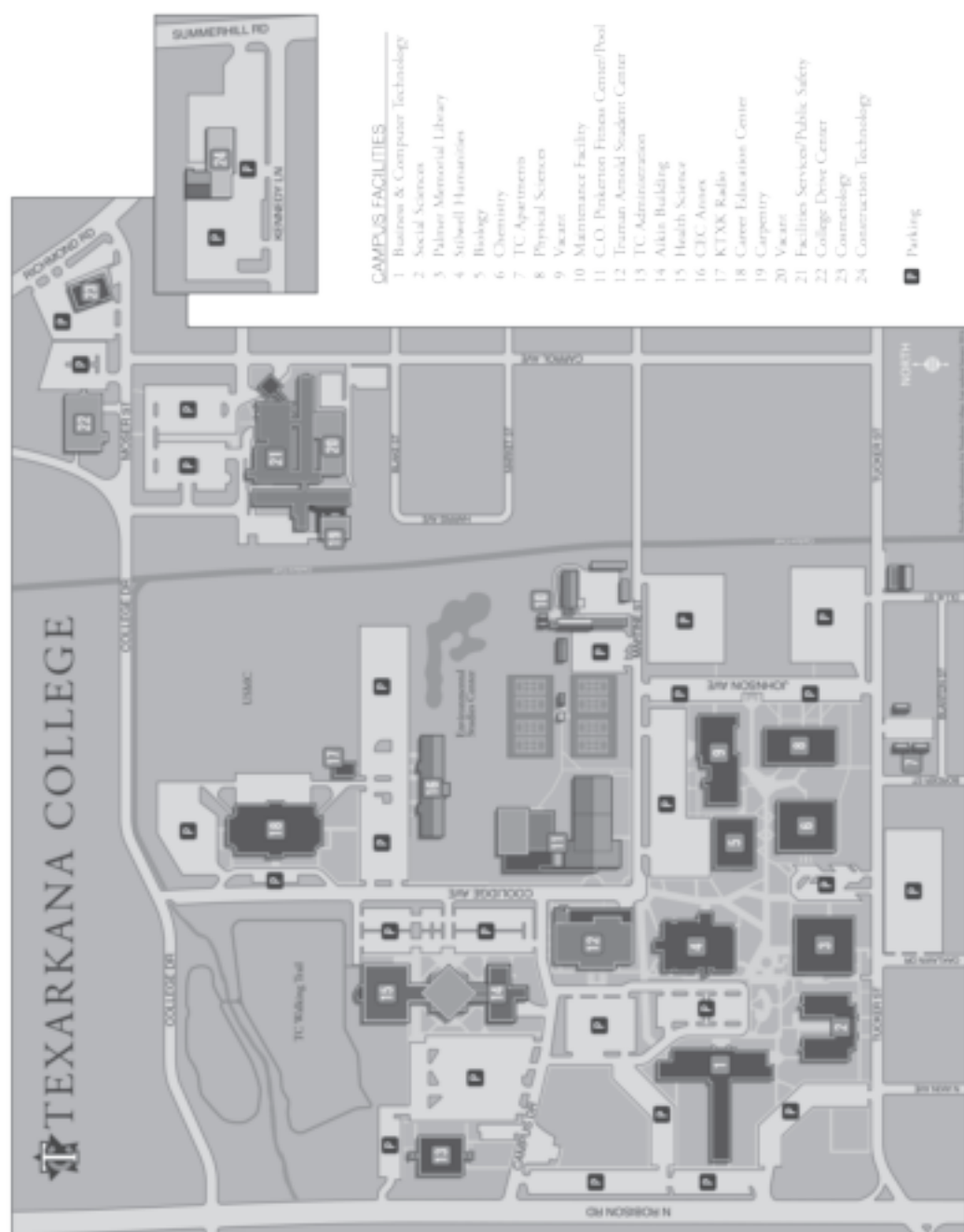
You can reach our office at 903-823-3270 Monday-Thursday, 8 a.m.-5 p.m., and Friday, 8 a.m.-4 p.m.

# REGISTRATION BEGINS AUGUST 11

## REGISTER EARLY! CLASSES FILL UP FAST!

T#	COURSE NUMBER	CK	RECEIPT #
<b>CONTINUING EDUCATION REGISTRATION</b>		One registration form per course (this form may be copied). Please print clearly. All items with * are mandatory.	
*Name (Last, First, MI):		Social Security Number:	
*Type of address: <input type="checkbox"/> Mailing <input type="checkbox"/> Physical <input type="checkbox"/> Both		*Home Phone:	
*Street Address:		Cell Phone:	
*City:	*State:	*Zip:	Work Phone:
Email:		*Birthdate:	
*Course Title:			
Starting Date:	Time:	Fee:	Signature:
2nd choice if 1st choice is full:		The following information is required by the Coordinating Board of the Texas College and University System:	
Course Title			
Starting Date:	Time:	Fee:	<input type="checkbox"/> Male <input type="checkbox"/> Black <input type="checkbox"/> White
		<input type="checkbox"/> Female	<input type="checkbox"/> Asian <input type="checkbox"/> Hispanic
			<input type="checkbox"/> American Indian
			<input type="checkbox"/> Other
<input type="checkbox"/> 15% Senior Discount (60 years or over check here) Discount does not apply to First Aid, CPR, or ACLS classes			
<b>Make check payable to Texarkana College and send with this form to: Texarkana College Continuing Education Division, 2500 N. Robison Rd., Texarkana, TX 75599. I authorize Texarkana College to use my name, statements and likeness, without charge, for promotional purposes in college publications, advertising, video, web, new media, or other formats.</b>			
Signature:			

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Signature:			



## CAMPUS FACILITIES

1. Business & Computer Technology
2. Social Sciences
3. Palmer Memorial Library
4. Steward Humanities
5. Biology
6. Chemistry
7. TC Apartments
8. Physical Sciences
9. Vacant
10. Maintenance Facility
11. C.O. Procter/Finson Center/Pool
12. Truman Arnold Student Center
13. TC Administration
14. Akins Building
15. Health Science
16. CFC Annex
17. KTXB Radio
18. Career Education Center
19. Carpentry
20. Vacant
21. Facilities Services/Public Safety
22. College Drive Center
23. Cosmetology/Construction Technology

**P** Parking



# INSIDE: EASY NEW ONLINE REGISTRATION



TEXARKANA COLLEGE  
Continuing Education Division  
2500 North Robison Road  
Texarkana, Texas 75599

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