



Welcome to the Testing Center

Testing Center Staff

Tonja Blasé - Testing Center Coordinator

Almetta Wilson - Administrative Assistant/Proctor/Accommodations Testing

Proctors:

*Diana Martin *Judy Kinsey *Diane Lollies *Stephen Miller

*Graeson Bruce

Exam Cover Sheet

Instructor Name: _____

Instructor Contact Number(s): _____

Course Name: _____

Exam Name/Number/Chapter: _____

OFFICIAL ROLL ATTACHED	YES	OFFICIAL ROLL MUST BE SUBMITTED WITH EXAM	
Notes Permissible	YES	NO	
Calculator Permissible	YES	NO	Clear Calculator ? Yes ___ OR No ___
Scratch Paper Permissible	YES	NO	
Note Cards Permissible	YES	NO	
Scantron Required	YES	NO	
Answer Sheet Provided	YES	NO	
Time Limit	YES	NO	If YES, How long? _____
Deadline	YES	NO	If YES, When? _____

Number of Exams being left _____

Use this space for further instructions:

Date Left: _____ Date Picked Up: _____ Rec'd by: _____

We look forward to meeting all your testing needs!