The regular meeting of the Texarkana College Board of Trustees was called to order by President Randy Moore at 5:01 p.m. The following members were present: Tom Coleman, Julie-Ray Harrison, Jennell Ingram, Molly Beth Malcolm, David Potter II, and Terry Taylor. Not present: Dr. C. Jack Smith. Also present were Dr. Alan Rasco – TC President; Jeff Lewis -- College Attorney.

President Randy Moore read Dr. Andrew Curry’s letter of resignation from the Texarkana College Board of Trustees as a result of his moving out of the college district effective December 10, 2010. Molly Beth Malcolm made a motion, seconded by Julie-Ray Harrison to accept his resignation. The motion passed.

Tom Coleman made a motion, seconded by Mrs. Harrison, to pass the consent agenda which included the minutes of the November 2010 regular board meeting. The motion passed.

Mrs. Harrison spoke regarding the 2009-2010 audit. She reported that the audit committee members met with representatives from Clifton Gunderson LLP. This meeting was an opportunity to identify and list areas requiring improvement. It was suggested the audit committee meet on a monthly basis in order to see that progress is being made. The audit committee recommended the 2009-2010 audit be accepted. As a committee recommendation, no second was needed. The motion carried.

A motion was made by Mr. Coleman, seconded by Terry Taylor, to increase the general use fee from $12 per semester credit hour to $15 per semester credit hour beginning February 1, 2011. The motion carried.

Dr. Rasco reported that several administrators and community leaders met with Colonel Daniel Mitchell from Red River Army Depot (RRAD) earlier in the week to discuss grants and training at RRAD. A letter of thanks to Governor Rick Perry and the Texas Military Preparedness Commission signed jointly by Dr. Rasco and Colonel Mitchell has been sent for the $793,000 grant awarded to Texarkana College. This grant will be used to purchase equipment for training employees at the Red River Army Depot. The funds are from American Recovery and Reinvestment Act (ARRA) funds appropriated by the Texas Legislature for the 2010-2011 biennium to be used as part of its Texas Defense Economic Adjustment Assistance Grant (DEAAG) Program. Mr. Coleman asked that the letter also be sent to State Rep. Elect George Lavender and County Judge Elect Sterling Lacey so that they would also be aware of the grant. There was consensus from the Board regarding this request. Dr. Rasco also introduced Dr. Mannie Hall, new Dean of Workforce Education and Business Development.
Dr. Dan DoBell, Vice-President of Administrative Services & Finance, remarked on the thoroughness of the new audit firm and that the 2009-2010 audit was the most challenging, yet most rewarding, audit he had ever worked. Having a “new set of eyes” proved to be beneficial. The audit resulted in an unqualified opinion, but there were 66 administrative recommendations. The audit has given the college a Road Map to Excellence with the recommendations. Dr. Dobell noted that there will be monthly Audit Committee meetings to monitor progress on implementation of the recommendations. Sandra Traub of Clifton Gunderson LLP attended the meeting and confirmed that she will come back in the spring at no additional cost to the college to look at progress on the administrative recommendations. Dr. Dobell also gave the board November financial statements.

Mr. Moore reported that the Budget Committee would meet Monday, December 20, and continue to meet monthly.

Dr. Rasco said that Narcisa Polonio, ACCT Vice President of Board Leadership Services, will be conducting a training session for trustees focusing on the SACS Principles of Accreditation on Monday, January 17, 2011.

At 5:27 p.m. the open session of the meeting recessed and went into executive session pursuant to the following sections of Texas Government Code, Chapter 551:

- Section 551.071 – Private Consultation with the Board's attorney.
- Section 551.072 – Discussing or deliberating purchase, exchange, lease or value of real property.
- Section 551.073 – Discussing or deliberating negotiated contract for prospective gift.
- Section 551.074 – Discussing or deliberating appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
- Section 551.076 – Discussing or deliberating the deployment or specific occasions for implementation of security personnel or devices.
- Section 551.084 – Investigation; exclusion of witness from a hearing during examination of another witness.
- Section 551.087 – Discussing economic development negotiations or offer of financial or other incentive to business prospects.
- Section 551.088 – Deliberation regarding test item or information related to a test item pertaining to license or certification test administered by the college.

At 7:00 p.m., the Board reconvened in open session.

A motion to adjourn was made and seconded. The motion passed and the meeting was adjourned.

Respectfully submitted by:

MOLLY BETH MALCOM DATE
Secretary