

Texarkana College
Community & Business Education Center - Allied Health Program
Clinical Medical Assistant Course

SUMMER 2021

Start a New Career as a Clinical Medical Assistant! This program is intended for students who want to prepare for an exciting, challenging and rewarding career in healthcare. This program will train students to assist physicians by performing functions related to the clinical responsibilities of a medical office.

Instruction includes among other things preparing patients for examination and treatment, routine laboratory procedures, diagnostic testing, technical aspects of phlebotomy and the cardiac life cycle. Students will review important topics including phlebotomy, pharmacology, the proper use and administration of medications, taking and documenting vital signs, cardiology including proper lead placements, a professional workplace behavior, ethics and the legal aspects of healthcare.

Date & Time: Tuesday & Thursday; July 6, 2021 - Oct. 21, 2021, 6:00 pm - 9:30 pm & every other Saturday, 7/17, 7/31, 8/14, 8/28, 9/11, 9/25 from 9:00 am - 4:30 pm.; 140 hrs. classroom | 16 wks. | 160 hrs. externship.

Registration: \$2,770 (includes textbooks, program materials, externship placement, certification study packet, online practice exams, and certificate of successful completion).

Location: Texarkana College Health Sciences Bldg., Room 127

Refund Policy: Students will receive 100% refund upon request 24 hours prior to the first class meeting only.

Criminal Background Requirements: For students who may have a criminal background, please be advised that the background could keep you from being licensed by the State of Texas. If you have a question about your background and licensure, please check with the National Healthcareers Association certification board by calling 1-800-499-9092 to discuss your topic of study to determine if you are qualified to obtain a certificate in that field. You also have the right to request a criminal history evaluation letter from the applicable licensing agency.

Virtual Access: Students agree and acknowledge that they will go online one evening per week to maintain a safe environment and prevent the spread of disease by reducing contact with others. This may even be a permanent platform, when and if the situation arises. Students also agree to have adequate access to an internet provider with an appropriate device to continue course work online.

I acknowledge and understand the course requirements and will comply with as stated above.

Student Name

Date

TC does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Human Resources Director, 2500 N. Robison Rd., Texarkana, TX, 75501, (903) 823-3355, human.resources@texarkanacollege.edu.

Texarkana College no discrimina en base de raza, color, origen nacional, sexo, discapacidad o edad en sus programas o actividades. Las consultas relacionadas con las políticas de no discriminación de Texarkana College deben dirigirse a: Director(a) de Recursos Humanos, 2500 N. Robison Rd., Texarkana, TX, 75599, (903) 823-3017, human.resources@texarkanacollege.edu