

# TEXARKANA COLLEGE



(Please print or type)

## PROFESSIONAL PERSONNEL APPLICATION

Last Name	First Name	M.I.
Present Address _____		
Street	City	State      Zip
Permanent Address _____		
Street	City	State      Zip
Home Phone Number (      ) _____ Present Employer _____		
Present Position _____ Business Phone Number (      ) _____		
Applying for _____		

EDUCATIONAL AND PROFESSIONAL PREPARATION OF APPLICANT					
	Name of Institution	State	Dates Attended	Graduate Date/Degree	Subjects/Major/Minor
High School					
College(s) or Universities					
Technical Schools					
Graduate Work					
Total <b>undergraduate hours</b> in major					
Total <b>graduate hours</b> in major					

### TEXARKANA COLLEGE IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY INSTITUTION

It is the policy of Texarkana College not to discriminate on the basis of sex, disabilities, race, color, age or national origin in its educational and vocational programs, activities or employment as required by Title IX, Section 504 and Title VI. The Texarkana College campus is accessible to the disabled. Texarkana College is committed to full compliance with both the Drug Free Workplace and the Drug Free Schools and Communities Acts.

<b>Professional Experience</b> (List ALL teaching experience in chronological order.)				
Inclusive Dates	Name of School	Location	Position	Name of Administrator

**Experience other than teaching.** (List all experience other than teaching related to the job for which you are applying.)

Type of Work	Inclusive Dates	Address

**References** - both individual references and confidential papers from college or university placement bureaus and official transcripts are required. List below the names of three people who are familiar with your **PROFESSIONAL** success.

Name	Official Position at Present	Address

Have you ever been convicted of a felony? \_\_\_\_\_ If yes, explain below.

I certify that all information given on this application is correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_

I certify that no prior or present health conditions will prevent me from performing the duties assigned to me while employed by Texarkana College.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Return completed application along with resume and transcripts to the designated contact office on the job announcement. For a current listing of job announcements and additional Texarkana College information visit the website at <http://www.texarkanacollege.edu>

Mailing Address: Texarkana College, 2500 North Robison Road, Texarkana, TX 75599  
 Phone: 903-832-5565 or 903-838-4541 Fax: 903-832-5030

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